



City Council Memorandum

City of Arts & Innovation

TO: HONORABLE MAYOR AND CITY COUNCIL DATE: JUNE 20, 2017

FROM: COMMUNITY & ECONOMIC DEVELOPMENT DEPARTMENT WARDS: ALL

SUBJECT: UPDATE ON HOMELESS SERVICES

ISSUE:

Receive an update on City efforts to address Riverside's homeless issues that include action items for new initiatives and receive an update on previously authorized action items.

RECOMMENDATIONS:

That the City Council:

Receive an update on the previously authorized Homeless Services initiatives and take action on the following recommendations;

1. Approve and authorize the City Manager, or designee, to execute a Lease Agreement with Health to Hope to occupy and operate a medical clinic that serves the homeless and low income population at the City owned property located at 2880 Hulen Place for \$1 per year, including making minor and non-substantive changes;
2. Approve and authorize the City Manager, or designee, to execute a Contract for Clinical and Instructional Programs between the City and Loma Linda University to provide up to five social work students that will work alongside the Homeless Outreach Team when engaging homeless individuals on the streets to gain experience in social work, including making minor and non-substantive changes;
3. Approve and authorize the City Manager, or designee, to execute a Memorandum of Understanding with the County of Riverside Workforce Development to collaborate with the Riverside at Work (RAW) program participants by providing employment readiness assessments and provide necessary support such as education, job training, and connections with local employers to RAW Program Participants;
4. Approve and authorize the City Manager, or designee, to execute a Grant Agreement between the City and Health to Hope Medical Clinic for the RAW Program in an amount not to exceed \$20,000 to provide physical and behavioral health services to RAW Program Participants and serve as a conduit for distribution of associated RAW Program; and

5. Direct staff to return to the City Council in January 2018 to present two to three eligible sites for potential Housing First projects within each ward.

Receive an update on new efforts and take action on the following recommendations;

1. Adopt the attached Statement of Principles that identifies a common set of principles that reflect the challenges associated with addressing the homeless population and provides a strategy framework to address these challenges collaboratively;
2. Receive an update on the What Works Cities program as it relates to using data-driven decision-making and the use of open data focused on the City's homeless efforts;
3. Authorize The Community Foundation to release the City's initial contribution of \$10,000, made in 2009 to the Riverside Ending Homelessness Fund to be used to support homeless programs and services.

BACKGROUND:

On October 11, 2016, the City Council held an all-day workshop to discuss the current conditions contributing to homelessness and the programs and services available, and to present new options for policies and programs. The discussion was focused on ways to improve quality of life in the City - for the homeless, the neighborhoods, and the business community.

Speakers at the workshop included members of the community, city staff, nonprofit service providers, County of Riverside staff, and regional experts on addressing homelessness. The topics discussed during the workshop included:

Addressed in this report:

1. Continuing Efforts to establish a full service campus
2. The Housing First Model of Service Delivery
3. The Community Response Team
4. The Riverside at Work Program

To be addressed in a future update:

1. Enforcement Models
2. Affordable Housing
3. Homeless Court Program
4. Community Education for responsible, effective assistance
5. Parks Programs

At the end of the workshop, the City Council directed staff to explore various opportunities and return with a full analysis and recommendation.

On January 17, 2017 the City Council received the first update on staff efforts. Following discussion, the City Council authorized the following, which are all addressed in this report:

1. Issue a Request for Proposal to implement a Day Drop-In Service Center;
2. Negotiate with Arlington Temporary Assistance to operate a food pantry and provide homeless services;
3. Apply for grant funding from the Community Based Transitional Housing Program to develop the housing first model project and incorporate the proposed Community Response Team;
4. Negotiate with local service providers to collaborate in formation of the Community Response Team;
5. Seek and identify viable sites for the development or implementation of the proposed housing first model; and
6. Negotiate with Riverside Works to implement the Riverside at Work Program.

DISCUSSION:

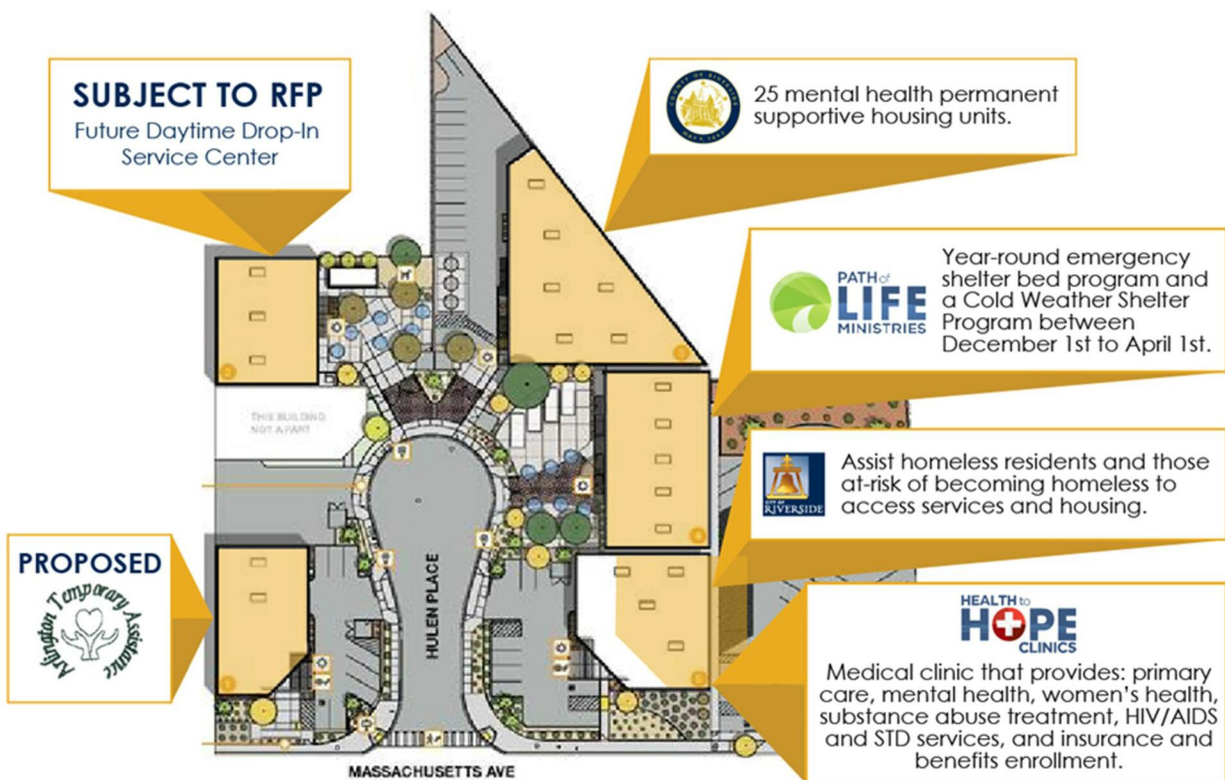
An efficient homeless services program needs collaborative partnerships that can offer a menu of core services to a diverse population in need. The community has identified several gaps in core service delivery that must be filled. Over the course of the next five years, staff will work on filling those gaps in the core service delivery menu. The image below identifies the existing resources and the main gaps needed to develop the value-added partnerships needed to fully address homelessness.



Staff continues to maintain and strengthen the City's relationships with valued partners like WRCOG, Arlington Temporary Assistance, Health to Hope, various faith-based organizations and Loma Linda University. Staff is pursuing a Day Drop-In Service Center, implementation of the Housing First Model, and a Community Response Team working in partnership with various local nonprofits, faith-based organizations and private development partners.

UPDATE ON PREVIOUSLY AUTHORIZED HOMELESS SERVICES INITIATIVES:

Riverside Homeless Service Campus



Request for Proposal for the Day Drop-In Service Center

Additional services needed at Hulen Place include shower and laundry facilities, community meals, and training opportunities. Staff proposes to include all these resources within a Day Drop-In Service Center at 2801 Hulen Place. A Request for Proposal was released on January 20, 2017 and responses were due on May 1, 2017.

The City received one response from a partnership between Mercy House and Path of Life Ministries that proposes to rehabilitate the interior of the existing building to accommodate shower and laundry facilities, meal program, life skills and other supportive services. Staff is setting up an interview with the responder in June 2017 to discuss the scope of services.

Arlington Temporary Assistance

Arlington Temporary Assistance (ATA) has expressed interest in occupying the vacant offices and warehouse at 2881 Hulen Place. ATA provides emergency assistance to individuals, families and the homeless. Assistance includes food (limited to 6 times a year), clothing, and referrals to appropriate social service agencies; bus tickets are provided for medical appointments and emergencies. ATA's mission is to help individuals and families achieve self-sufficiency. This location would provide them with the opportunity to grow, as its current location has limited space.

When 2881 Hulen Place was acquired by the City, tenant improvements were to be completed under the Hulen Place Service Campus Improvements Project. Since the City has a tenant interested in occupying the property along with Homeless Services, the tenant improvements need to be completed prior to occupancy to address health and safety issues, accessibility requirements, and signage. The proposed tenant improvement cost is approximately \$65,000, which is being funded with fiscal year 2017/18 Community Development Block Grant funds. The tenant improvements are expected to be completed by fall 2017.

Staff is proposing to lease the vacant offices and warehouse at 2881 Hulen Place to ATA for up to 12 months with the option to renew annually for up to five years. The proposed annual lease payment is \$1 since the service provider is serving the City's homeless and low income population. The Lease Agreement is currently being reviewed by the ATA Board.

Health to Hope Expansion

Staff is proposing to temporarily relocate Homeless Services from 2880 Hulen Place to 2881 Hulen Place to allow Health to Hope to occupy the whole building located at 2880 Hulen Place and expand their medical services to include behavioral health. The proposed lease term is for a period of five years with the option to renew the lease for another five years. The proposed annual lease payment is \$1 since the service provider is serving the City's homeless and low income population. Health to Hope will be responsible for maintaining the property. The Lease Agreement (Attachment 1) is attached for approval.

Housing First Model

Staff has been meeting with various community groups throughout the City to explain and discuss what the Housing First Model is, the benefits it provides from an economic and community standpoint, and what it is not. City staff is continuing its outreach efforts with the following community groups:

COMMUNITY GROUP	MEETING DATE
Downtown Area Neighborhood Alliance (DANA)	December 21, 2016
Magnolia Area Neighborhood Alliance (MANA)	February 8, 2017
Optimist Club	April 5, 2017
Eastside Neighborhood Forum	May 4, 2017
La Sierra Business Council	May 15, 2017
Magnolia Center Business Council	June 7, 2017
EastHills Business Council	June 9, 2017
Downtown Business Council	June 21, 2017
Arlington Business Council	June 26, 2017
Hunter Park Business Council	TBD, 2017
The Group	TBD, 2017
Riverside Neighborhood Partnership (RNP)	TBD, 2017

COMMUNITY GROUP	MEETING DATE
Latino Network	TBD, 2017
Greater Riverside Chambers of Commerce	TBD, 2017
Councilmember's Ward Meetings – All Wards	TBD, 2017

Staff is pursuing potential partnership opportunities with private developers and service providers to build and operate the proposed Housing First Model. St. Michael's Church has recently formed a partnership with Mercy House to consider the development of Housing First and affordable housing units for a mixed population at 4070 Jackson Street, Ward 5. Mercy House, a Housing First and supportive services provider, located in Santa Ana, has experience in providing a continuum of care services designed to help their clients achieve self-sufficiency and is expected to lead operations. The private-public partnership development will combine decent, safe, and affordable housing with supportive services designed to help individuals stay housed and live a more productive life under a single roof. This partnership is in the early stages and will require extensive community outreach.

To optimize affordable housing funding resources that will become available in winter 2018, staff is exploring Housing First Model sites owned by faith-based organizations in Wards 2 and 7. These sites came forward through the Mayor's Love Your Neighbor initiative.

Community Response Team

On October 11, 2016 the City Council approved the exploration of a Community Response Team (CRT) which would be comprised of a Homeless Outreach Specialist, Police Officer, certified substance abuse counselor, licensed mental health clinician, psychiatrist, and registered nurse. This team would provide housing and supportive services to homeless individuals and families, and work alongside the City's Code Enforcement Division and Public Works Department to address trash, debris, and encampments. The CRT will also coordinate with the Riverside Police Department to address criminal activity.

The first year's start-up costs are estimated to be \$539,836, with an annual operating cost of \$489,836 thereafter.

In the last update, staff had proposed to pursue a Community-Based Transitional Housing Program grant that would cover CRT program related costs. However, a site must be identified before a grant application can be submitted. Therefore, staff will continue to look for opportunity sites for housing first projects. Staff intends to headquarter the City's Homeless Services and proposed CRT at a housing first project site.

Partnership Agreements for the Community Response Team

Loma Linda University

Loma Linda University expressed interest in partnering with the City by providing up to five interns from its Masters of Social Work Program to be assigned to the CRT. Candidates are required to complete 160 hours of practicum each quarter. Interns would:

1. accompany Homeless Outreach staff in making initial and sustaining contact with potential clients;
2. assist established clients with enrollment of mainstream benefits and housing navigation services; and
3. assist the clinician with case management and coordinate referrals to appropriate behavior health services.

This partnership opportunity allows existing Homeless Outreach staff to better leverage their time and resources, and results in a budget savings of one proposed homeless outreach staff position-\$60,000 per year.

The Contract for Clinical and Instructional Programs between the City and Loma Linda University (Attachment 2) provides up to five social work students that will work alongside the Homeless Outreach Team when engaging homeless individuals on the streets to gain experience in social work.

Riverside at Work Program

The Riverside at Work (RAW) Program is a component of Housing First. After basic needs are met, the program participant will be guided through an assessment of their job readiness, be offered opportunities to build on their current knowledge and ultimately, be offered a paid training opportunity with a willing employer.

A Grant Agreement is being sought with the Health to Hope Medical Clinic to integrate primary care and behavioral health services into the RAW Program to ensure participant success. Health to Hope will also provide program participants with monthly stipends for their active and successful participation in the RAW Program. The stipend for RAW program participants has been provided to the City in the form of a \$20,000 grant from Altura Credit Union, and is augmented by \$10,000 of Community Development Block Grant (CDBG) funds. The City will provide Health to Hope with \$20,000 to provide program participants a monthly stipend for their program participation. The remaining \$10,000 of CDBG funds will be used to purchase employment related equipment and uniforms necessary for RAW program participants to carry out their employment functions.

Should the City Council accept it following this report, a Memorandum of Understanding (MOU) will be executed with the County of Riverside Workforce Development Department (Workforce Development), to provide one-on-one case management, assist in identifying program participants' skill-set and provide job-readiness training and opportunities to enhance their education and vocation skills.

Neither Health to Hope, nor Workforce Development will collect a fee for the services provided under their respective Grant Agreement (Attachment 3) and MOU (Attachment 4). To date, four clients have been identified for participation in the RAW Program. These four clients have received housing, and are actively working with Workforce Development to identify their skill-set and assess their job readiness.

Collaboration with Faith-Based Organizations

The Office of the Mayor continues to work with Path of Life, representatives of faith-based organizations and faculty members from La Sierra University, California Baptist University and Loma Linda University to increase the engagement of faith-based organizations to more

effectively serve our neighbors without homes. The following is a high level overview of our current efforts:

1. Educate faith-based organizations and their members about the City's efforts to end homelessness:

Educational efforts are ongoing. To date we have presented to over 150 faith-based organizations. Local organizations have been invited to participate in La Sierra University's Poverty Simulation and the Helping Without Hurting training. On September 6, 2017, the Office of the Mayor will host a faith-based summit to further educational efforts.

2. Equip faith-based organizations to serve our homeless neighbors using a "responsible compassion" approach:

In addition to the educational efforts referenced above, our strong partnership with the social work faculty at La Sierra, California Baptist, and Loma Linda Universities continue to yield results. Social work students continue to survey faith-based and nonprofit organizations in an effort to document the services available in our city. This information will be fed into the 211 system, to ensure accurate and timely information. In addition, social work students are now embedded (or will soon be embedded) in a variety of local faith-based organizations, government agencies, and nonprofits and are providing outreach and wrap-around services, greatly expanding the support our community is currently offering to our neighbors without homes.

3. Increase the support available to our homeless neighbors:

- a. To date, the Mayor and Path of Life Ministries have met with approximately 150 faith-based leaders to discuss the need for greater partnerships. The responses received have been positive. Offers for assistance have included monetary support, employment for work programs, outreach to church members that own rental units, land for transitional housing and offers to provide trained wrap-around services. The summer months will be focused on moving these generous offers to tangible results.
- b. As a result of the strong synergies in the faith-based community, California Baptist University donated 600 units of gently used furniture for distribution to the homeless, those on the verge of homelessness, foster youth and to those in need. Today's Urban Renewal Network (TURN) provided project management for this task and many community partners supported the efforts. Through outreach from the Office of the Mayor, La Sierra University Seventh Day Adventist Church provided a warehouse to store the furniture. Immanuel Lutheran church secured a donation of Ryder trucks. Councilman Burnard engaged his network to secure a preventive pest control donation, and a variety of faith-based and nonprofit partners provided volunteers to move the furniture. The CarePortal, a new technology tool that allows social workers to identify needs and to readily distribute those needs to trusted partners, was used to solicit donors and volunteers. The Riverside Ending Homelessness Fund (REHF), a nonprofit, approved financial assistance to offset the costs of incidental expenses. Distribution of furniture has already begun and feedback has been positive. La Sierra University Seventh Day Adventist church is further exploring how this warehouse facility can be used to serve the local community, providing an opportunity to increase services on the west end of the city.

This furniture donation supplements the \$5,000 donation that the Office of the Mayor received from Walmart to provide housewares to homeless veterans as they transition into housing.

Further information on this effort can be found in the attached Press-Enterprise article (Attachment 5).

4. Explore the possibility of using church property to provide temporary housing for our neighbors without homes:

Through extensive outreach efforts to faith-based organizations, to date two sites have come forward with offers to pilot housing on their properties (Wards 2 and 7). Site visits with the respective councilman have been scheduled. This is in addition to the partnership in Ward 5 with Mercy House. A local STEM school approached the Office of the Mayor offering to partner to build tiny houses. We are currently exploring what would be required to pilot housing on church properties and if tiny houses are the best option. If we determine that housing on church properties is feasible, we will seek out a construction company to assist with the development of a project plan and oversight of these projects. Of course, all housing on church properties will be optional and carefully planned. It should be noted that we are currently in the exploration phase of this concept.

County of Riverside Homeless Plan

The County of Riverside Executive Office created the Executive Oversight Committee on Homelessness (EOCH) which created a Homeless Response Work Group to develop interventions that are successful and sustainable in addressing the “visible, service resistant, homeless” population. The City of Riverside is an active participant in this Work Group.

The EOCH and the Riverside County Continuum of Care endorsed the concept of the ending homelessness plan. The County’s ending homeless plan aims to end homelessness among all single individuals and families who are living on the streets, in shelters, and in transitional housing, to prevent homelessness among single individuals and families who are at risk of becoming homeless, and help ensure funding for a coordinated system to end and prevent homelessness among individuals and families. When this plan is complete, City staff will request County staff to provide the City Council with an update.

DISCUSSION ON NEW EFFORTS:

Regional Statement of Principles

In partnership with the Western Riverside Council of Governments (WRCOG), City of Riverside staff worked alongside the Cities of Hemet, Jurupa Valley, Lake Elsinore, Menifee, Murrieta, and Temecula, and the County of Riverside, to develop a Regional Homelessness Statement of Principles to underscore the importance of undertaking a collaborative approach to address homelessness regionally. The Statement of Principles reflects the challenges associated with serving the homeless population and provides common, best-practice strategies that can be implemented to address these challenges collaboratively. The WRCOG Executive Committee adopted the Statement of Principles on March 6, 2017. As of the writing of this report, the Cities of Lake Elsinore and Temecula have also adopted them; Riverside would become the third City to adopt them.

The intent of the Statement of Principles is to provide each jurisdiction with the flexibility needed to address homelessness challenges locally, complementing and supporting each jurisdiction's existing programs and initiatives, while providing a platform for regional cooperation. From standardizing ordinances on aggressive panhandling to encouraging participation in a broad community-focused, educational marketing campaign, the Statement of Principles facilitates much needed regional dialogue and collaboration to address homelessness in Western Riverside County.

Staff is requesting the City Council to support the aforementioned Statement of Principles by approving the attached Resolution (Attachment 6). City staff will continue working alongside WRCOG and all of its member agencies to implement the Statement of Principles and promote further regional collaboration.

What Works Cities Program

On December 14, 2016, the City began work on the What Works Cities initiative, a non-monetary grant funded by Bloomberg Philanthropies. This grant provided free consulting services to the City of Riverside aimed at expanding the City's existing open data portal and enhancing data and evidence-driven decision-making. The effort proceeded on two simultaneous tracks: open data and performance measurements – both focused on the City's homeless efforts. What Works Cities assigned staff from Johns Hopkins University and The Sunlight Foundation to work with City staff on these initiatives, with oversight being provided by Results for America.

Since the program's inception, City staff have completed many activities to support the two tracks. The six-month program will end in June, 2017.

Open Data Foundational Work

The Mayor and City Council declared "Open Data Week" on March 7, 2017 along with a proclamation presented to raise awareness around the importance of opening up data. Such data allows other agencies and outside developers to solve problems using various outside data combined with the City's open data. With the help of the Sunlight Foundation, staff created an open data policy to provide governance relating to the release of City data. Subsequently, staff created an open data disclaimer and added it to the City's existing Open Data Portal on EngageRiverside.com. City staff also formed an Open Data Governance Committee and a corresponding governance oversight policy to document the scope and purpose of this committee. Based on best practices from several cities nationwide, staff created a "Data Governance Standards Document" to provide oversight for the process of opening up City data. Staff made improvements to the City's existing open data portal based on feedback from the Sunlight Foundation, including the addition of "metadata" (i.e., information about data) for existing and new data sets. Lastly, Geographic Information Systems (GIS) staff released a new GIS online data portal that will serve as a platform to host homeless-related data and other GIS data. Staff will make some of this GIS data available for public consumption.

Performance Measures, Open Data Collaboration, and Process Improvement Work

With the help of the Johns Hopkins University, staff worked to refine and expand performance measures relating to homeless initiatives, better track data relating to these measures, improve workflow, and expand the sharing of data through inter-agency and department collaboration. For example, the City conducted data discovery workshops resulting in several data exchange and data flow improvements. In one case, such discussions led to City staff gaining access to County homeless data broken down by Council Ward and sub-population concentrations. Using this data,

City staff will create GIS maps for internal use. The City will then share these maps with the County, helping them to serve our community. Another operational change resulting from the collaboration around data is to improve 311 reporting relating to issues of homelessness. The following performance measures have been identified for reducing homelessness. The first measure will be included in the City's annual performance report. Measures two through five will be collected internally and released to the public when trend history data becomes available.

1. Number of people placed in housing programs (i.e. Reunification, Rapid Re-Housing, permanent supportive housing, and affordable housing).
2. Number of homeless contacts made per year (month/quarter/year)
3. Number of new affordable housing opportunities created
4. Cost to engage (time/resources) with the homeless population on the streets
5. Percent of homeless people who have sustained employment or obtained supplemental income after receiving assistance from the City

Resulting from collaborations around homeless-related data, staff is changing the 311 Riverside mobile application's service request type from the "homeless encampment" to "homeless" which will allow the 311 Call Center to capture all homeless issues, not just encampments. This simple change will result in improved data collection, classification, and reporting. Similar data discussions also resulted in plans to modify to City's existing Work Order Management System for Public Works to better track costs related to homeless encampment cleanup. Through the open data workshops, staff also concluded that the creation of a GIS mobile app for homeless "point-in-time" field data collection would facilitate geospatial mapping of contacts made with the homeless. Subsequent mapping will show data trends over time.

Such open channels of communication and collaboration around data has the potential to reduce some burden on Public Safety. For example, through inter-agency data discussions, it was discovered that the Fire Department identified a frequent callers data set which could be correlated with homeless outreach data collected by the homeless outreach team. This collaboration resulted in a new focus-driven approach to connecting high contact homeless individuals to services with the intention of reducing the number of public safety requests originating from that focus group.

Future activities include data discovery workshops, additional data Inventory, and the release of more data onto the City's open data portal, EngageRiverside.com. This includes posting data resulting from the inventory of homeless-related data sets that is currently underway. Staff will redact all confidential and private information to maintain privacy for the City's residents.

Post Engagement Work

Staff will continue work in the two focus areas long after the What Works Cities engagement ends. To date, this program has resulted in improved departmental communication, increased data awareness, improved data-driven decision making, expanded inter-agency data sharing and collaboration, and improved processes and procedures.

When Helping Hurts

On May 18, 2017 the renowned co-author of the best-selling book, *When Helping Hurts*, Dr. Brian Fikkert, and Dr. Joe Colletti, a nationally recognized expert on issues relating to homelessness,

presented a one-day regional workshop on how community members, city officials, faith-based and nonprofit organizations can most-effectively partner to help those in need; 275 people from faith-based organizations, social service agencies, and government agencies attended the event. The focus of the presentation was on homelessness, and many of the principles and tools discussed have the same common goal of helping in ways that foster empowerment instead of unintended dependency.

Beyond Team Grant – Regional Collaboration

The Western Riverside Council of Governments (WRCOG) released a Notice of Funding Availability for the BEYOND Team grant, which is a new funding stream designed to promote collaboration within the WRCOG subregion. WRCOG allocated \$175,000 towards the BEYOND Team grant. Two or more member agencies must jointly submit a project application to be considered for this competitive fund. The grant does not have a match requirement.

The Community and Economic Development Department and the Office of the Mayor submitted a joint application with Riverside County and the Cities of Jurupa Valley, Corona, and Lake Elsinore to request \$175,000 to address homelessness through a collaborative approach.

Our application aimed to: (1) increase collaboration between the agencies that submitted together, (2) Inventory available services and housing in the partner areas, (3) Expand resources available through the region through an intentional partnership and training with faith-based organizations, (4) Increase advocacy for diverse housing options, (5) Develop public outreach materials, (6), document regional investments, (7) Increase housing navigation, (8) Conduct coordinated placement and case management, (9) Develop tools kits and policy templates.

WRCOG received the following three Beyond Team applications:

Lead Agency	Partner Agencies	Project Name	Funding Requested/ Award Amount
City of Perris	EMWD, UC Extension – Master Gardener, 3 Elementary Schools	Healthy Community 50/Perris	\$175,000 / \$17,000
City of Riverside	City of Corona, Jurupa Valley, Lake Elsinore, County of Riverside, Path of Life	Regional Homeless Alliance (Southwest Cities)	\$175,000 / \$79,000
City of Temecula	City of Lake Elsinore, Menifee, Murrieta, Wildomar, Temecula, Community Mission of Hope	Western Riverside Homeless Collaborative	\$125,000 / \$79,000

On May 10, 2017, the collaboration was awarded \$79,000 in BEYOND Team grant funds, so the scope within the proposal will need to be modified accordingly. The City will also collaborate with partner agencies to ensure efforts are not duplicated. Since the grant agreement has not yet been prepared, staff will return to the City Council at a later date for authorization to receive the grant funds and execute the grant agreement.

2017 Riverside County Point-in-Time Homeless Count

The Point-in-Time (PIT) Homeless Count is a count and survey of Riverside County's sheltered and unsheltered homeless population. Riverside County's Department of Public Social Services

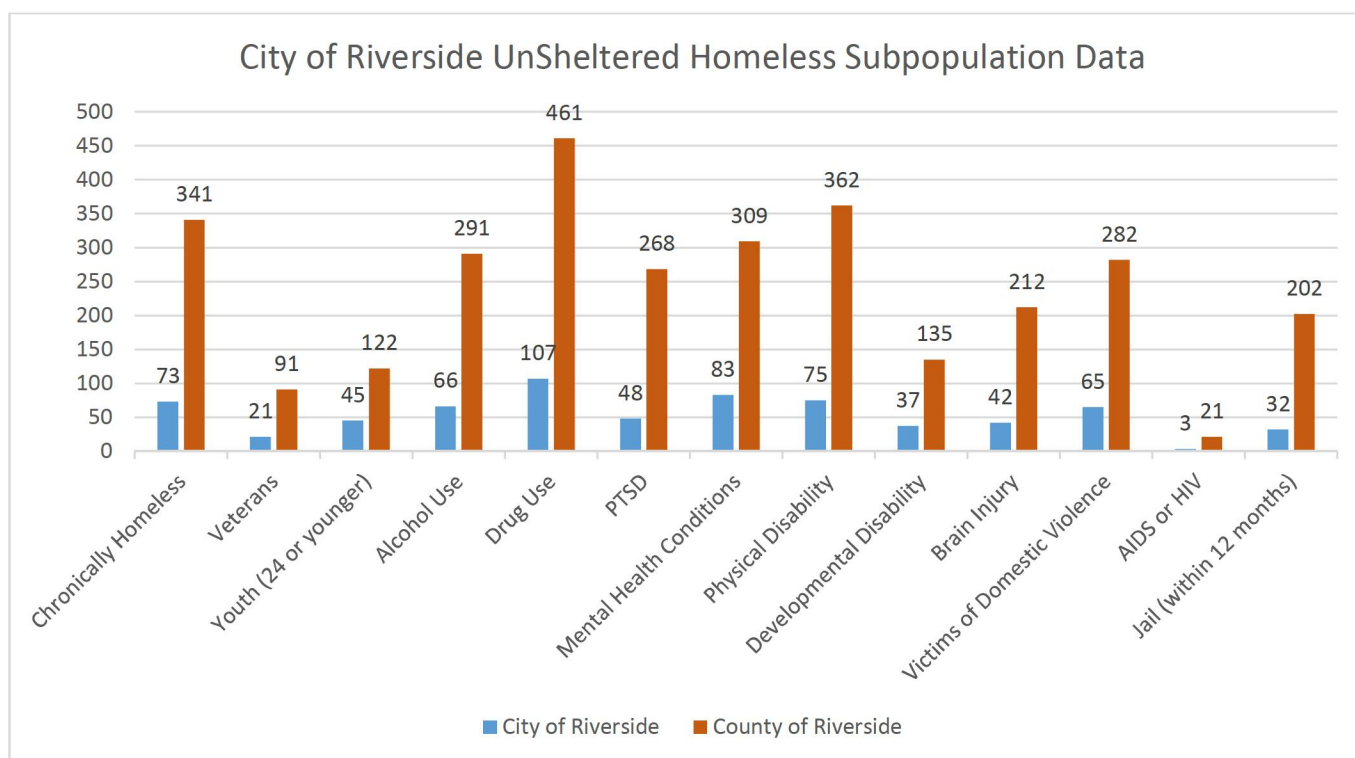
in partnership with the County of Riverside Continuum of Care is required to conduct this biennial count during the last 10 days in January.

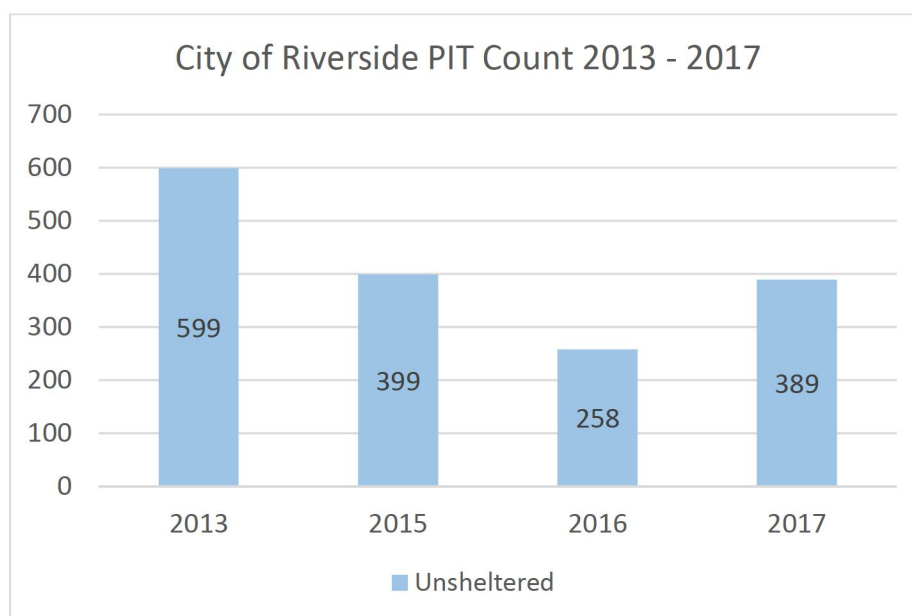
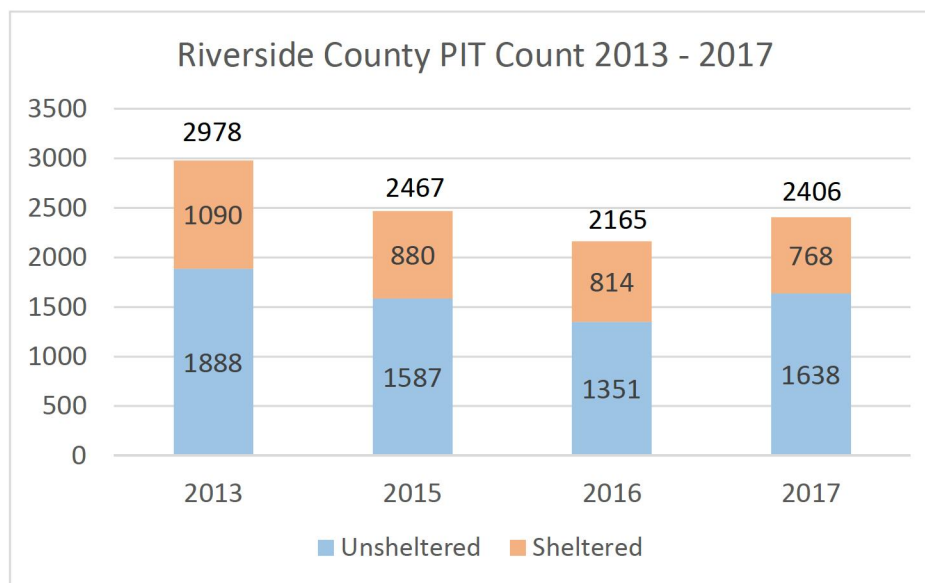
The PIT Homeless Count is federally-mandated by the U.S. Department of Housing and Urban Development (HUD) to count and survey the homeless population in cities and counties throughout the nation, including the City of Riverside. Each count is planned, coordinated, and carried out locally. Data collected during the count reflects a snapshot of Riverside County's homeless population at one particular point-in-time and is required in order to continue receiving federal funding for homeless assistance programs, develop strategies to end homelessness, help homeless individuals and families who are in need, and produce a full report to HUD regarding the homeless individuals in Riverside County.

On January 24, 2017, volunteers hit the streets of Riverside County for the annual Point-in-Time Homeless Count, surveying and interviewing the local homeless population. The City of Riverside had two deployment centers at the Riverside Access Center and St. Michaels Church. The City also had a team conduct the PIT Homeless Count in the Santa Ana River-bottom.

The 2017 Point-in-Time Homeless Count identified the following:

- 389 unsheltered homeless people were identified in the City of Riverside, an increase of 23.7% from the previous year; and
- 1,638 unsheltered homeless people in the County, an increase of 21.2% from the previous year.





The PIT Homeless Count serves to identify how many people in the City and throughout the County are homeless on any given day, determine the need for homeless services, and guide decisions on how to use available resources. This data can also be used to gauge the effectiveness and progress of the work underway.

Walk to End Homelessness Event

Annually the City of Riverside in partnership with the Riverside Ending Homelessness Fund holds the Walk to End Homelessness Event to raise awareness of homeless programs and services and to raise funds to help homeless individuals and families move into housing. The fourth annual Walk to End Homelessness event was held on April 8, 2017. The event had 373 walkers and raised \$38,746.00, while incurring \$7,395.25 in expenditures, for a net total of \$31,350.25 that will fund programs or activities that engage service providers and the community to reduce homelessness and promote community-wide interest and concern for the homeless.

Riverside Ending Homelessness Fund

The City of Riverside created the Riverside Ending Homelessness Fund (REHF) Committee in 2009 to oversee a community-driven fund to support the efforts of homeless programs and services in the City of Riverside. In order to seek grant funds, the committee became a nonprofit in 2014.

In 2016, the REHF Board voted to separate from the City and operate independently. REHF is now requesting the City to grant the \$10,000 that it originally provided in 2009 to begin the REHF community fund with The Community Foundation; the funds would be used to support ending homelessness efforts in the City. The funds came from the Access Center account.

Measure Z Funds for Homeless Services

On May 16, 2017, the City Council approved allocating \$500,000 annually from Measure Z towards a Housing First plan. Staff is currently conducting Housing First community presentations throughout the City for all of 2017. Staff is requesting authorization to return to the City Council in January 2018 to present the Housing First Plan that includes two to three potential Housing First sites in each Ward for City Council consideration.

FISCAL IMPACT:

The funding request identified in this report is to provide up to \$20,000 to Health to Hope Medical Clinic for the Riverside at Work program from the Altura Credit Union Grant, which is available in the 9159500-440440.

The Lease Agreements with Arlington Temporary Assistance and Health to Hope will generate an annual revenue of \$1 annually for each property located at 2880 and 2881 Hulen Place.

Prepared by:	Rafael Guzman, Community & Economic Development Director
Certified as to availability of funds:	Scott G. Miller, PhD, Chief Financial Officer/City Treasurer
Approved by:	Alexander T. Nguyen, Assistant City Manager
Approved as to form:	Gary G. Geuss, City Attorney

Attachments:

1. Lease Agreement with Health to Hope
2. Contract for Clinical and Instructional Programs with Loma Linda University
3. Grant Agreement with Health to Hope Medical Clinic
4. Memorandum of Understanding with the County of Riverside Workforce Development Department
5. Furniture Donation Press-Enterprise Article
6. Statement of Principles
7. Presentation

LEASE AGREEMENT

URBAN COMMUNITY ACTION PROJECTS DBA HEALTH TO HOPE

(2880 Hulen Place)

THIS LEASE AGREEMENT ("Lease") is made and entered into this ____ day of _____, 2017, by and between the CITY OF RIVERSIDE, a California charter city and municipal corporation ("Lessor") and URBAN COMMUNITY ACTION PROJECTS, a California non-profit corporation doing business as ("DBA") HEALTH TO HOPE ("Lessee").

RECITALS

A. Lessor is the owner of the property located at 2880 Hulen Place, Riverside, California, Assessor's Parcel Number: 210-130-027 ("Property") described and depicted in Exhibit "A" attached hereto and incorporated herein by reference.

B. Lessee desires to lease the Property from Lessor.

C. Lessor is agreeable to leasing the Property subject to the terms and conditions set forth below.

NOW, THEREFORE, the parties hereto mutually agree as follows:

1. **GRANT:** Lessor hereby grants to Lessee the use of the Property.

2. **PREMISES:** Lessor hereby leases to Lessee, and Lessee hereby leases from Lessor, in accordance with the terms and conditions of this Agreement, the property located at 2880 Hulen Place, Riverside, CA, 92501 Assessor's Parcel No. 210-130-027, ("Property") as depicted and/or described in Exhibit "A" attached hereto and incorporated herein.

3. **TERM:** The Term of this Agreement shall commence upon delivery of possession of the Property by Lessor to Lessee, which shall be documented in writing by the Parties ("Commencement Date"). The Parties shall indicate the date of delivery of possession of the Property on Exhibit "B" attached hereto and incorporated herein and signed by the Community Economic and Development Director or designee. The initial term is for five (5) years. The Lease may be extended for one additional five (5) year period by Lessee giving written notice to Lessor at least six (6) months prior to the expiration of the then current term but in no event any earlier than twelve (12) months prior to expiration of the current lease term.

4. **USE OF PROPERTY:** The Property shall be used solely for the purpose of Lessee providing office space needed for programs relating to the primary care, mental health and substance abuse services to the homeless and those at-risk of becoming homeless in the City of Riverside. This Lease shall be subject to the following terms and conditions:

(a) Lessee shall maintain the Property in a neat, clean and safe condition at all times. Lessee shall pay for all maintenance for the leased area. Lessor shall not reimburse Lessee for any expenditures made or costs incurred.

(b) Any tenant improvements shall be paid for by Lessee.

(c) Lessor makes no representation, covenant, warranty or promise that the Property is fit for any particular use, including the use for which this Lease is granted and Lessee is not relying on any such representation, covenant, warranty or promise and accepts the Property in its as is condition.

(d) The Property shall be used solely for the purpose of Lessee administrative services for programs related to the homeless residents and those at-risk of becoming homeless.

i. Beginning upon the Commencement Date, every quarter the Lessee must submit a quarterly report to the Lessor identifying the number of clients served, type of services provided (i.e. physical health, mental health, dental, etc.), number of clients housed, and assisted with employment.

5. **REPAIRS AND MAINTENANCE LESSEE OBLIGATIONS:** Lessee shall, at its sole cost and expense, maintain the Property in good order, condition and repair, and make repairs, restorations and replacements to the Property, as and when needed to preserve them in good working order and condition, including, without limiting the generality of the foregoing, all equipment or facilities specifically serving the Property, such as plumbing, heating, air conditioning, ventilating, electrical, lighting facilities, boilers, fired or unfired pressure vessels, fire hose connections if within the Property, fixtures, interior walls, interior surfaces of exterior walls, ceilings, floors, windows, doors, plate glass, and skylights, Lessee's signage, but excluding any items which are the responsibility of Lessor pursuant the terms herein, regardless of whether the repairs, restorations and replacements are ordinary or extraordinary, foreseeable or unforeseeable, capital or non-capital, or the fault or not the fault of Lessee, its employees, agents, invitees, visitors or contractors. All repairs, restorations, and replacements shall be in quality and class equal to the original work or installations and shall be subject to Lessor's approval. If Lessee fails to make repairs, restorations or replacements, Lessor may make them at the expense of Lessee and the expense shall be collected as additional rent to be paid by Lessee within fifteen (15) calendar days after delivery of a statement for the expense. Lessor shall be responsible for payment involving all repairs to the roof, foundation and structural walls.

5.1 **Alterations.** Lessee shall not make any alterations, improvements or additions in, on or about any of the Property, without first obtaining Lessor's prior written consent and having received all required municipal and governmental permits and authorizations.

5.1.1. All alterations, improvements or additions in, on or about the Property, whether temporary or permanent in character, shall immediately become Lessor's property and at the expiration of the Term of this Lease, shall remain on the Property without compensation to Lessee.

5.1.2. By notice given to Lessee no less than ninety (90) calendar days prior to the expiration of the Term of this Lease, Lessor may require that any alterations, improvements, or

additions in, on or about the Property be removed by Lessee. In that event, Lessee shall remove the alterations, improvements or additions at Lessee's sole cost and expense and shall restore the Premises to the condition in which the Premises was before the alterations, improvements and additions were made, reasonable wear and tear accepted.

5.2 **Mechanic's Liens.** Lessee shall pay or cause to be paid all costs and charges for: (i) work done by Lessee or caused to be done by Lessee, in or to the Property, and (ii) all materials furnished for or in connection with such work. Lessee shall indemnify the Lessor against and hold the Lessor and the Property, free, clear and harmless of and from any liens or claims of liens arising out of any work performed, materials furnished or obligations incurred by the Lessee, and Lessee shall be responsible for the removal of any such liens and all costs to remove same. Failure to remove any such liens within thirty (30) calendar days of written request by Lessor shall constitute a default of this Lease. At its election, but without having any obligation to do so, the Lessor may pay such liens not so removed by the Lessee and the any amount expended by Lessor shall be collected as additional rent to be paid by Lessee within fifteen (15) calendar days after delivery of a statement for the expense.

6. **RENT:** As consideration for rent of the Property, Lessee shall be required to pay to the Lessor the sum of One Dollar (\$1.00) per year. The rent shall be payable in advance on or before the anniversary of the Commencement Date. Said rent shall be made by check payable to the City of Riverside and sent to: The City of Riverside, Central Cashiering, City Hall, 3900 Main Street, Riverside, CA 92522

7. **NON-DISCRIMINATION:** Except as provided in Section 12940 of the California Government Code, during term of this Lease, neither party shall discriminate on the grounds of race, religious creed, color, national origin, ancestry, age, physical handicap, medical condition, including the medical condition of Acquired Immune Deficiency Syndrome (AIDS) or any condition related thereto, marital status, sex or sexual orientation, gender, gender identity, gender expression, or sexual orientation in use of the Premises.

8. **SUPERVISION:** Lessee shall be responsible for supervision and monitoring of all activities on the Property, and the control of access to the Property at all times.

9. **HAZARDOUS MATERIALS AND WASTE:** Lessee agrees that it will not place or store, or allow any placement or storage of any hazardous waste, hazardous material, or flammable materials on the Property, and that it will not commit any waste upon or damage to the Property, nor suffer any to be done. Lessee also specifically agrees that it will not allow others to take such actions on the Property. Should Lessee place any hazardous materials on the Property, Lessee agrees to indemnify, defend, release and hold Lessor, its officers, officials, directors, agents, servants, and employees, harmless from and against any liability, loss, fine, penalty, fee, charge, lien, judgment, damage entry, claim, cause of action, suit, proceeding, remediation, response, removal, or clean-up and all costs and expenses associated therewith, including but not limited to attorneys' fees, expert fees and court costs.

10. **UTILITIES:** If Lessee determines utilities are required for Lessee's use of the Property, Lessee shall arrange for such utilities and pay directly for all utilities and services supplied to the Property, including but not limited to water, electricity, telephone, gas and cleaning of the Property, together with any taxes associated therewith.

11. **FREE FROM LIENS OR CLAIMS:** Lessee shall keep the Property free from any mechanics' or materialmen's liens or other liens of any kind or nature for any work done, labor performed, or material furnished thereon at the instance or on account of Lessee.

12. **POSSESSORY INTEREST TAX.** Lessee recognizes and understands that this Lease may create a possessory interest subject to property taxation and that the Lessee may be subject to the payment of property taxes levied on such interest. Any imposition of a possessory interest tax shall be a tax liability of Lessee solely and shall be paid by Lessee; and any such tax payment shall not reduce any rent due Lessor hereunder.

13. **INSURANCE:** Prior to Lessor's execution of this Lease, Lessee shall obtain, and shall thereafter maintain during the term of this Lease at Lessee's sole expense, such commercial general liability insurance as required to insure Lessee against damages for personal injury, including accidental death, as well as from claims for property damage which may arise from or which may concern operations by anyone directly or indirectly employed by, connected with, or acting for or on behalf of Lessee. Additionally, Lessee shall obtain and thereafter maintain during the term of this Lease at Lessee's sole expense, casualty insurance insuring the Property against fire damage, satisfactory to and with loss payable to Lessor.

All liability insurance shall be issued by insurance companies authorized to transact liability insurance business in the State of California.

Lessee's commercial general liability policy shall cover both bodily injury (including death) and property damage (including but not limited to premises-operations liability, products-completed operations liability, independent contractors liability, personal injury liability, and contractual liability), in an amount not less than \$1,000,000 per-occurrence, \$2,000,000 aggregate.

These minimum amounts of coverage shall not constitute any limitation or cap on Licensee's indemnification obligations under Section 12 hereof.

Insurance policies or original certificates of participation in an approved self-insurance program and evidencing the coverage required by this Lease, for the commercial general liability insurance shall be filed with the Lessor. Said policies or certifications shall be in the usual form of commercial general liability insurance or certification and shall evidence the Lessor, its officers and employees, as additional insureds.

The policies shall not be canceled prior to the termination of this Lease unless thirty (30) days prior written notification of intended cancellation has been given to Lessor by certified or registered mail.

Lessor, its agents and employees make no representation that the limits of the insurance specified to be carried by Lessee pursuant to this Lease are adequate to protect Lessee. If Lessee believes that any required insurance coverage is inadequate, Lessee will obtain such additional insurance coverage as Lessee deems adequate, at Lessee's sole expense.

Insurance policies or original certificates and additional insured endorsements evidencing the coverage required by this Lease, for both commercial general and auto liability, shall be filed with Lessor and shall include Lessor, their officers, agents and employees as additional insureds.

Said policies shall be in the usual form of commercial general liability insurance, but shall include the following:

“It is agreed that the City of Riverside, and its officers, employees and agents, are added as additional insureds under this policy.”

14. **INDEMNIFICATION:** Except as to the sole negligence, or willful misconduct of Lessor, Lessee shall protect, defend, indemnify, and hold Lessor, its officers, agents, employees and volunteers completely harmless from and against any and all liabilities, losses, suits, claims, judgments, fines or demands arising by reason of injury to or death of any person or damage to any property, including all reasonable costs for investigation and defense thereof (including but not limited to attorneys’ fees, court costs, and expert fees), of any nature whatsoever arising out of or incident to this Lease and/or the use or occupancy of the Property or the acts or omissions of Lessee’s officers, agents, employees, contractors, subcontractors, licensees, invitees or guests, regardless of where the injury, death, or damage may occur.

15. **GOVERNING LAW AND JURISDICTION:** Lessee agrees that in the exercise of its rights under this Lease, Lessee shall comply with all applicable federal, state, county and local laws, and regulations in connection with its use of the Property. The existence, validity, construction, operation and effect of this Lease and all of its terms and provisions shall be determined in accordance with the laws of the State of California. Any action at law or in equity brought by either of the parties hereto for the purpose of enforcing a right or rights provided for by this Lease shall be tried in Superior Court of California, County of Riverside, and the parties hereby waive all provisions of law providing for a change of venue in such proceedings to any other county.

16. **EVENT OF DEFAULT:** The occurrence of any one or more of the following events (“Events of Default”) shall constitute a breach of this Lease by Lessee:

A. If Lessee shall default in its obligation to pay any installment of rent in full; or

B. If Lessee shall vacate or abandon the Property for a continuous period exceeding five (5) calendar days; or

C. If Lessee shall make a general assignment for the benefit of creditors, or shall admit in writing its inability to pay its debts as they become due or shall file a petition in bankruptcy, or shall be adjudicated as bankrupt or insolvent or shall file a petition seeking any reorganization, arrangement, composition, readjustment, liquidation, dissolution or similar relief under any present or future statute, law or regulation, or shall file an answer admitting or shall fail timely to contest the material allegations of a petition filed against them in any such proceeding, or shall seek or consent to or acquiesce in the appointment of any trustee, receiver or liquidator of Lessee or any material part of its property; or

D. If within ninety (90) calendar days after the commencement of any proceeding against Lessee seeking any reorganization, arrangement, composition, readjustment, liquidation, dissolution or similar relief under any present or future statute, law or regulation,

such proceeding shall not have been dismissed, or if, within ninety (90) calendar days after the appointment without the consent or acquiescence of Lessee, of any trustee, receiver or liquidator of Lessee or of any material part of its properties, such appointment shall not have been vacated; or

E. If this Lease or any estate of Lessee hereunder shall be levied upon under any attachment or execution and such attachment or execution is not vacated within ten (10) calendar days; or

F. If Lessee assigns or attempts to assign this Lease; or

G. If waste is committed on the Property; or

H. If Lessee fails to perform any other act or obligation under this Lease, if such failure shall continue for fifteen (15) calendar days after written notice from Lessor to Lessee; or

I. The occurrence of any event which pursuant to the terms hereof constitutes an Event of Default hereunder; or

J. The occurrence of a material and adverse change in the financial condition or business of Lessee obligations hereunder.

17. **DEFAULT:** On the occurrence of an Event of Default by Lessee, Lessor shall give notice of such Event of Default to Lessee. If within fifteen (15) days of receipt of the written notice the default is not corrected, or a written explanation regarding the occurrence of the default, this Lease shall then terminate immediately without further notice.

18. **TERMINATION BY LESSOR.** Lessor shall have the right to terminate this Lease without cause by providing Lessee with at least twelve (12) months prior written notice of its intent to terminate the Lease.

19. **ENTIRE AGREEMENT:** It is expressly agreed that this Lease embodies the entire agreement between the parties hereto in relation to the subject matter hereof and that neither agreement or understanding, verbal or otherwise, relative to this subject matter exists between the parties hereto at the time of execution. This Lease may be modified or amended by the mutual consent of the parties in writing.

20. **NOTICES:** Service of any notices, bills, invoices or other documents required or permitted under this Lease shall be sufficient if sent by one party to the other by United States mail, postage prepaid and or facsimiles addressed as follows:

Lessor

City of Riverside

Lessee

Urban Community Action Projects

Community & Economic Development Dept.
Attn: Michelle Davis
Housing Authority &
Homeless Services Manager
3900 Main Street, 5th Floor
Riverside, CA 92522
951-826-5743
mdavis@riversideca.gov

dba Health to Hope
Attn: Emmanuel Parakati
2880 Hulen Place
Riverside, CA 92507
951-595-4444

21. **SEVERABILITY:** Each provision, term, condition, covenant, and/or restriction, in whole and in part, in this Lease shall be considered severable. In the event any provision, term, condition, covenant, and/or restriction, in whole and/or in part, in this Lease is declared invalid, unconstitutional, or void for any reason, such provision or part thereof shall be severed from this Lease and shall not affect any other provision, term, condition, covenant, and/or restriction, of this Lease and the remainder of the Lease shall continue in full force and effect.

22. **PARAGRAPH TITLES:** The paragraph titles of this Lease (i) are inserted only for the convenience of the parties, (ii) are not intended to describe, define, limit, or otherwise affect the provisions in the portions of the Lease to which they pertain, and (iii) in no way describe, define, limit, or otherwise affect the scope or intent of this Lease or in any way affect the agreement of the parties set out in this Lease.

23. **RESERVATIONS:** This Lease is subject to all reservations, restrictions, rights and rights-of-way of record.

24. **ATTORNEYS' FEES:** In the event either party hereto shall bring suit to enforce any term of this Lease or to recover any damages for and on account of the breach of any term or condition of this Lease, it is mutually agreed that the prevailing party in such action shall recover all costs thereof, including reasonable attorneys' fees to be set by the court in such action.

25. **ASSIGNMENT:** This Lease is personal to Lessee and cannot be assigned.

26. **AUTHORITY:** The individuals executing this Lease and the instruments referenced herein, each represent and warrant that they have the legal power, right and actual authority to bind the respective parties to the terms and conditions hereof and thereof.

27. **NON-POSSESSORY INTEREST:** No permanent or possessory interest shall accrue to Lessee in the leased Property by reason of this Lease or by exercise of the permission given and Lessee agrees to claim no such interest.

28. **HOLDOVER:** Upon expiration of this Lease, if the term of this Lease has not been extended in accordance with Section 3 hereof, this Lease shall continue on a month-to-month basis, which may be terminated by Lessor upon 30 days' written notice. If at the end of the Thirty (30) day notice of lease termination, Lessee has not vacated the Property, Lessee shall pay Lessor the sum of One hundred Dollars (\$100.00) per day for everyday Lessee remains on the Property.

29. **INSPECTION.** The property being leased has not undergone an inspection by a Certified Access Specialist, this statement is being made as required by Civil Code section 1938.

IN WITNESS WHEREOF the parties hereto have caused this Lease to be duly executed on the date and year first written above.

LESSOR:

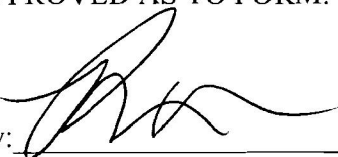
CITY OF RIVERSIDE, a California
Charter city and municipal corporation

By: _____
City Manager

ATTEST:


By: _____
City Clerk

APPROVED AS TO FORM:

By:  _____
Deputy City Attorney

LESSEE:

URBAN COMMUNITY ACTION
PROJECTS, a California non-profit
corporation DBA Health to Hope

By:  _____
Name: EMMANUEL PARAKATI
Its: CEO

By: _____
Name:
Its:

EXHIBIT "A"
LEGAL DESCRIPTION

Address: 2840 Hulen Place
A.P.N.: 210-130-026

That certain real property located in the City of Riverside, County of Riverside, State of California, described as follows:

Parcel 5 of Parcel Map 22083, as shown by map on file in Book 155, Pages 36 and 37 of Parcel Maps, Records of Riverside County, California.

This description was prepared by me or under my direction in
conformance with the requirements of the Land Surveyors Act.

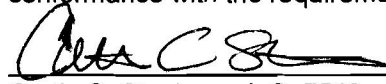

 5/10/17 Prep. 
Curtis C. Stephens, L.S. 7519 Date



EXHIBIT "B"

Date of Delivery of Possession

Note: this form to be completed by the Parties after the Agreement has been fully executed.

Pursuant to the Lease Agreement dated _____, between the City of Riverside and Urban Community Action Projects, dba Health to Hope, the parties hereby agree, understand and acknowledge that the date of delivery of possession of the Premises by Lessor to Lessee is the following: _____.

City of Riverside, a California charter city and
Municipal Corporation

By: _____

Date: _____

Urban Community Action Projects, dba
Health to Hope

By: _____

Its: _____

Date: _____

By: _____

Its: _____

Date: _____



Restoring and Healing People Where Ever They Are.

Board of Director Resolution

WHEREAS, the Board of Directors of the Urban Community Action Projects has determined at its November 2016 meeting that they were interested in pursuing an additional primary care clinic license for the Access Center Clinic—Mobile Unit 3, and

WHEREAS, Urban Community Action Projects has been funded by the Federal Health Resources and Services Administration (HRSA) as a Federally Qualified Health Center (FQHC), and

WHEREAS, the Board of Directors has designated Emmanuel Parakati, CEO the administrative responsibility to operate the Access Center Clinic—Mobile Unit 3, and

WHEREAS, the Board of Directors has authorized Emmanuel Parakati, CEO to delegate the administrative responsibility to operate the Access Center Clinic—Mobile Unit 3 to Dr. Vanessa Ho, M.D. in his absence, and

WHEREAS, the Board of Directors of Urban Community Action Projects will provide governance for the Access Center Clinic—Mobile Unit 3 as part of the overall corporate governance structure, and

WHEREAS, the Board of Directors has authorized staff to submit an application as a primary care clinic to the California Department of Public Health, Licensing and Certification Program to request an additional Mobile Clinic license and certification to participate in the Medi-Cal program.

THEREFORE BE IT RESOLVED, that it is the wishes and directive of the Board of Directors of Urban Community Action Projects for Emmanuel Parakati, CEO to submit all necessary applications and documents to acquire an affiliate primary care clinic license and certification for Medi-Cal for the Access Center Clinic—Mobile Unit 3.

Signed,

Casey Angulo
Secretary of the Board

1/24/2017
Date

CONTRACT FOR CLINICAL AND INSTRUCTIONAL PROGRAMS

BETWEEN

LOMA LINDA UNIVERSITY

AND

CITY OF RIVERSIDE

THIS AGREEMENT, made by and between **LOMA LINDA UNIVERSITY**, hereinafter called "the University" and **CITY OF RIVERSIDE**, hereinafter called "the Facility."

WITNESSETH

THAT WHEREAS the University has established approved Clinical Programs of special training covered by this Agreement and set forth in Exhibit "A" attached hereto and incorporated herein by this reference, hereinafter referred to as "the Program"; and

WHEREAS the Program requires facilities where students can obtain the clinical learning experience required in the curriculum; and

WHEREAS the Facility has the clinical setting and equipment needed by Program trainees as part of their practical learning experience;

NOW THEREFORE in consideration of the foregoing and of the mutual promises set forth herein, the University and the Facility agree as follows:

1. RESPONSIBILITIES OF THE FACILITY

1.1 The Facility will provide suitable clinical experience situations as prescribed by the Program curriculum and objectives to be provided by the University under paragraph 2.3 below. It is understood that in no case shall students replace regular staff.

1.2 The Facility will designate appropriate personnel to coordinate and supervise the student's clinical learning experience in the Program. This will involve

planning between responsible University faculty and designated Facility personnel for the assignment of students to specific clinical cases and experiences, including selected conferences, clinics, courses and programs conducted under the aegis of the Facility. The Facility will designate and submit in writing to the University the name and professional and academic credentials of a person to be responsible for the Clinical Education Program. That person will be known as the Clinical Education Supervisor. The Facility will notify the University in writing of any change or proposed change of the Clinical Education Supervisor.

1.3 The Facility will permit, on reasonable request, the inspection of clinical and related facilities by agencies charged with responsibility for accreditation of the University.

1.4 The Facility will withdraw a Program student if: (a) the achievement, progress, adjustment or health of the student does not warrant a continuation at the Facility, or (b) the behavior of the student fails to conform to the applicable policies, procedures or regulations of the Facility. The Facility will reasonably assist the University, if necessary, in implementing this withdrawal. In such event, said student's participation in the clinical learning experience shall immediately cease.

1.5 The Facility reserves the right, exercisable in its discretion after consultation with the University, to exclude any student from its premises in the event that such person's conduct or state of health is deemed objectionable or detrimental, having in mind the proper administration of the said Facility.

1.6 The Facility shall provide all equipment and supplies needed for clinical instruction at the Facility. The student's name/identification badge shall be provided by the University. Such equipment and supplies will be subject to its availability.

1.7 The Facility shall provide necessary emergency care or first aid required by an accident occurring at the Facility for a University participant under this program and, except as herein provided, Facility will have no obligation to furnish medical or

surgical care to any student. The cost for any and all medical care provided shall be borne by the University participant (student or faculty).

1.8 The Facility will provide the University with a copy of the written policies, procedures and regulations which will govern the student's activities while at the Facility.

1.9 The Facility will maintain records and reports on each student's performance as specified by each program and provide an evaluation to the University on forms provided by the University.

1.10 The Facility will ensure that student(s) exposed to tuberculosis at clinical Facility will be managed according to the policy of the Facility. Facility agrees to notify the University's Student Health Service of the occurrence of such exposure to University student(s). Such notification will be subject to Health Insurance Portability and Accountability Act of 1996 (HIPAA).

2. RESPONSIBILITIES OF THE UNIVERSITY

2.1 The University will withdraw a student from the clinical program at the Facility upon notice as set forth in paragraph 1.5.

2.2 It shall be the responsibility of the Academic Coordinator of Clinical Education, after consultation with the Facility, to help plan the clinical educational program for student clinical experiences.

2.3 The University will provide the Facility with an annual announcement or description of the program, curriculum and objectives to be achieved at the Facility.

2.4 The University will require all students to abide by the policies and procedures of the Facility while using its facilities and while at Facility. University students will be expected to conduct themselves in a professional manner; their attire as well as their appearance will conform to the accepted standards of the Facility.

2.5 The University assures that all students are covered by health and liability (malpractice insurance) as set forth in paragraph 5. below.

2.6 The University will assign to the Facility only those students who have satisfactorily completed the prerequisite didactic portion of the curriculum.

2.7 The University will ensure that, prior to clinical placement, each student has taken or signed a waiver of declination of the Hepatitis B series and has had instruction in occupational exposure to bloodborne pathogens, protective practices to avoid contamination, and procedures for decontamination in case of exposure, or potential exposure, to infectious materials or potentially infectious materials.

2.8 The University will agree that each student participating in Allied Health Programs shall be subject to criminal background check and drug/alcohol screening policy in effect at Facility during the time of the clinical experience. Criminal activity disclosure and/or positive drug test results shall be submitted to the University Program Director for action according to University Policy.

2.9 The University will ensure that, prior to clinical placement, each student will be skin tested for tuberculosis with the PPD test. University will determine frequency of retesting for student(s) based on University Protocol and Guidelines.

2.10 The University will ensure that, prior to clinical placement, each student will provide to University documentation of required immunization (s) as follows: (a) Measles, Mumps, Rubella (MMR); b) Tetanus/Diphtheria booster; c) Chickenpox; and d) Ruboela (2MMRs).

2.11 The University will provide to Facility a copy of a personal information sheet and a set of fingerprints for students if requested to do so by the Facility.

3. RESERVATION OF RIGHTS; PLACEMENT

The University reserves the right to withhold placement of Program students depending upon the availability of facilities and personnel to adequately provide a satisfactory field experience.

4. DEPARTMENTAL LETTER AGREEMENTS AUTHORIZED

Recognizing that the specific nature of the clinical experience may vary, it is

agreed by the University and the Facility upon execution of this Agreement and within

the scope of its provisions, the University departments may develop letter agreements with their clinical counterparts in the Facility to formalize operational details of the Clinical Education Program.

5. UNIVERSITY INSURANCE AND INDEMNIFICATION

The University shall at its sole cost and expense, provide coverage for its activities in connection with this Agreement by maintaining in full force and effect programs of insurance and/or self-insurance as follows:

- A. Hospital Professional Liability coverage with limits of one million dollars (\$1,000,000.00) per occurrence and an aggregate of three million dollars (\$3,000,000.00) for each student or faculty.
- B. General Liability coverage with a limit of one million dollars (\$1,000,000) per occurrence and an aggregate of three million dollars (\$3,000,000).
- C. Workers' Compensation coverage covering University's full liability as required under applicable state law.
- D. Such other insurance in such amounts which from time to time may be reasonably required by the mutual consent of the parties, against other insurable risks relating to this Agreement.

It should be expressly understood, however, that the coverage required under this Section 5.A. and B. shall not in any way limit the liability of University.

The University, upon the execution of this Agreement, shall furnish Facility with certificates evidencing compliance with these insurance requirements. Certificates shall further provide for thirty (30) days advance written notice to Facility of any cancellation of the above coverage.

The University hereby agrees to defend, indemnify, and save harmless the Facility from any liability, expense, causes of action, suits, claims, judgments or damages the

Facility may suffer as a result of claims, demands, costs, or judgments against it arising out of the operation of the program covered by this Agreement resulting from the act, failure to act or the negligence of the University, its employees, students, or authorized agents. The Facility agrees to give the University notice in writing within thirty (30) days of any claim made against it on the obligations covered hereby.

6. FACILITY INSURANCE AND INDEMNIFICATION

The Facility shall provide at its sole cost and expense, coverage for its activities in connection with this Agreement by maintaining in full force and effect programs of insurance and or self-insurance as follows:

- A. Hospital Professional Liability coverage with limits of one million dollars (\$1,000,000) per occurrence and an aggregate of three million dollars (\$3,000,000).
- B. General Liability coverage with a limit of one million dollars (\$1,000,000) per occurrence and an aggregate of three million dollars (\$3,000,000).
- C. Workers' Compensation coverage covering Facility's full liability as required under applicable state law.

It should be expressly understood, however, that the coverage required under this Section 6.A. and B. shall not in any way limit the liability of Facility.

The Facility, upon the execution of this Agreement, shall furnish University with certificates evidencing compliance with these insurance requirements. Certificates shall further provide for thirty (30) days advance written notice to University of any cancellation of the above coverage.

The Facility hereby agrees to defend, indemnify, and save harmless the University from any liability or damage the University may suffer as a result of claims, demands, costs, or judgments against it arising out of the operation of the program covered by this Agreement resulting from the negligence of the Facility, its employees, or authorized agents. The University agrees to give the Facility notice in writing within thirty (30) days

of any claim made against it on the obligations covered hereby.

7. NONDISCRIMINATION

The Facility and the University agree that neither will unlawfully discriminate against any individual on the basis of age, sex, race, color, religious belief, national origin or physical handicap. In addition, each party shall comply with all applicable federal, state and local discrimination laws including but not limited to the Civil Rights Act of 1964, the Equal Pay Act, the Rehabilitation Act of 1973, the Age Discrimination in Employment Act, the Americans with Disabilities Act, and the Vietnam Era Veterans Readjustment Assistance Act of 1974. In addition, either party shall comply with all requirements of any applicable affirmative action laws, including but not limited to Executive Order 11246. The Facility understands that the University is a religious nonprofit corporation and holds various rights, privileges and exemptions under federal and state constitutions and laws as an educational institution, including but not limited to 42 USC secs. 2000e-1, 2000e-2; Federal Executive Order 11246 (as amended); 41 CFR secs. 60-1.5(a)(5); 20 USC sec. 1681(a)(3); 34 CFR secs. 106.12(a) (b), 106.21, 106.31, 106.39, 106.40, 106.51 and 106.57; California Government Code sec. 12926(d)(1); and Title II, Division 4, Chapter 2, Sec. 7286.5 of the California Code of Regulations, the First Amendment to the United States Constitution and Article I, sec. 4 of the California Constitution. The University does not waive any of the foregoing rights, privileges, and exemptions by entering this Agreement.

8. TERMINATION

This Agreement will be effective on April 1, 2017 and shall continue for a period of five (5) years. Either party may terminate this Agreement upon ninety (90) days written notice to the other party except that if the University terminates the Agreement based on lack of funding, the ninety (90) day notice requirement shall not apply. The notice required under this clause shall be sent by certified registered mail.

If the termination date occurs while a student of the University has not completed

his or her clinical learning experience at the Facility and is in good standing with the Facility, the student shall be permitted to complete the scheduled clinical learning experience, and the University and the Facility shall cooperate to accomplish this goal.

9. INDEPENDENT CONTRACTOR STATUS

The parties hereby acknowledge that they are independent contractors. In no event shall this Agreement be construed as establishing a partnership, joint venture or similar relationship between the parties hereto, and nothing herein contained shall be construed to authorize either party to act as agent for the other or to exercise any such function for the other party, except as specifically provided herein. The Facility and the University shall be liable for their own debts, obligations, acts and omissions, including the payment of all required withholding, social security and other taxes or benefits. No student shall look to Facility for any salaries, insurance or other benefits.

10. CONFIDENTIALITY

The University will require students to maintain the confidentiality of patient information obtained during the clinical or instructional experience at the Facility. All information obtained from patients, their records or computerized data is to be held in confidence and no copies of patient records shall be made; provided, however, either party may disclose such confidential information if requested or required to disclose such information pursuant to any subpoena, civil investigative demand, or similar process or any law, rule, regulation or order. Failure to comply will result in the immediate termination of this Agreement, as well as all other remedies available at law or in equity. It shall be required of students and supervising faculty that they not identify patients in papers, reports or case studies without first obtaining permission of the Facility and the patient, utilizing the patient confidentiality policies and procedures of the Facility.

11. NONASSIGNMENT AND SUBCONTRACTING

This Agreement shall not be assigned or transferred by either party without the written approval of the other party. This Agreement (and its attachments, if any)

constitute the entire understanding between the parties with respect to the subject matter hereof and supersedes any and all prior understandings and agreements, oral and written, relating hereto.

12. GENERAL

This agreement is written for the benefit of the parties hereto, and to no other. The parties to this contract acknowledge that the Facility retains the professional and administrative responsibility for patient care and the services it provides. The parties understand that the Facility must comply with all State and Federal regulations applicable to the running of the Facility, therefore as a service provider, the Facility acknowledges that it is accredited by the Joint Commission compliant with Medicare and all other State and Federal regulations.

13. NOTICES

Notices required under this Agreement shall be mailed to the parties at the following addresses:

University:
Office of the Dean,
School of Behavioral Health
Loma Linda University
Loma Linda, CA 92354

Facility:
City of Riverside
Riverside, CA 92522
951-826-5110

14. HEALTH INSURANCE PORTABILITY AND ACCOUNTABILITY ACT OF 1996 (HIPAA).

University agrees to inform all students and faculty of the importance of complying with all relevant state and federal confidentiality laws, including the Health Insurance Portability and Accountability Act of 1996 (HIPAA) to the extent applicable. In addition, University agrees to provide students and faculty with training in the requirements of the privacy and security provisions of HIPAA and to advise them of the importance of complying with Facility's policies and procedures relative to HIPAA.

IN WITNESS WHEREOF, the authorized representative of the parties have executed this Agreement effective April 1, 2017, by and between **LOMA LINDA UNIVERSITY** ("University") and City of Riverside, ("Facility").

University:

LOMA LINDA UNIVERSITY
1898 Business Center Dr.
San Bernardino, CA 92408

Facility:

CITY OF RIVERSIDE
3900 Main St.
Riverside, CA 92522

By _____
Richard H. Hart, MD, DrPH
President

By _____
Al Zelinka
Assistant City Manager

Date: _____

Date: _____

By _____
Beverly J Buckles, DSW
Dean
School of Behavioral Health

By _____
Date: _____

Date: _____

By _____
Talolo Lepale Jr., MSW, MBA, LCSW
Director of Field Education

Date: _____

REVISED: October 2011

Sb/GC/Contracts/Aff-Agmt-LLU-TMPLT 2011


APPROVED AS TO FORM
BY: 
Deputy City Attorney

EXHIBIT A

Department of Social Work & Social Ecology

Department of Counseling and Family Services

Department of Psychology

**CITY OF RIVERSIDE AND
RIVERSIDE COUNTY ECONOMIC DEVELOPMENT AGENCY/
Workforce Development Division**

MEMORANDUM OF UNDERSTANDING

1. PURPOSE

- 1.1. The City of Riverside (City) and the Riverside County Economic Development Agency / Workforce Development Division (EDA/WDD) (collectively, the "Parties") enter into this interagency Memorandum of Understanding (MOU) to increase the economic self-sufficiency of homeless persons through employment. This MOU establishes a formal partnership to launch a housing and employment program (Program) tailored to homeless individuals residing in City sponsored emergency shelters or receiving services from City's Homeless Outreach Team.
- 1.2. City and EDA/WDD agree to the following roles, responsibilities, and accompanying terms and conditions, which will be effective as defined in section 3 of this MOU and remain in effect until terminated or modified as defined in section 4 of this MOU.

2. SCOPE

- 2.1. EDA/WDD is proposing to provide services, as defined in section 6 of this MOU, to City clients as agreed upon by City and EDA/WDD at the Riverside Access Center.
- 2.2. City will provide case management to program participants to help them achieve self-sufficiency and provide housing through the City's Tenant Based Rental Assistance and Rapid Re-Housing programs.

3. TERM

- 3.1. This MOU shall be effective upon execution by signature of the Riverside City Manager and the Director of EDA/WDD, or their respective designees.

4. AMENDMENT OR TERMINATION OF MOU

- 4.1. This MOU fully expresses all understandings of the parties concerning all matters covered and shall constitute the total MOU. No addition to, or alteration of, the terms of this MOU whether by written or verbal understanding of the parties, their officers, agents or employees, shall be valid unless made in the form of a written amendment to this MOU formally approved and executed by City and EDA/WDD.
- 4.2. This MOU may be amended at any time with the written concurrence of both Parties. Consideration for amendment will be given upon written notification by one party to the other. This MOU can be terminated with or without cause by either party upon thirty (30) days' written notification to the other party or due to unavailability of funding. Termination of the MOU will take effect thirty (30) days following

receipt of the written notice of termination or upon effective date of funding expiration.

5. **AGENCY REPRESENTATIVES**

5.1. The following agency representatives will serve as the primary points of contact as it relates to accomplishing the terms of this Agreement.

City of Riverside
Monica Sapien
Homeless Services Coordinator

Economic Development Agency
Carrie Harmon
Deputy Director

6. **ROLES AND RESPONSIBILITIES**

6.1. EDA/WDD agrees to collaborate with City in the development of a housing and employment program tailored to homeless individuals residing in City sponsored emergency shelters or receiving services from the City's Homeless Outreach Team. EDA/WDD shall assume the following responsibilities:

6.1.1. Assign staff to be liaison between EDA/WDD and the City;

6.1.2. Provide an experienced Career Coach (0.30 FTE) for the Program;

6.1.3. Career Coach shall perform the following:

6.1.3.1. Orientation to workforce services;

6.1.3.2. Assistance with eligibility and application process for WIOA funded workforce services;

6.1.3.3. Objective assessment which identifies barriers to employment, skill level and service needs;

6.1.3.4. Development of an individual employment plan

6.1.3.5. Employment Preparation Workshops;

6.1.3.6. Coordination of services provided by other One Stop partners such as Vocational Rehabilitation and Adult Education;

6.1.3.7. Supportive services to facilitate job search, training and/or employment

6.1.3.8. Job Search Assistance

- 6.1.3.9. Employment Training and continued education;
- 6.1.3.10. Follow-up services post permanent employment
- 6.1.4. Provide adequate staff coverage to cover illness, vacation or extended leave;
- 6.1.5. Submit progress reports to City;
- 6.1.6. Attend monthly multi-disciplinary team meetings as scheduled;
- 6.1.7. Review the work being performed under this MOU to determine if it merits continued service provision.
- 6.2. City agrees to collaborate with EDA/WDD in the development of a housing and employment program tailored to homeless individuals residing in City sponsored emergency shelters or receiving services from City. City may propose to undertake, but not limited to, the following:
 - 6.2.1. Conduct an initial intake interview of each client and schedule individual appointments for workforce services;
 - 6.2.2. Assist customers with obtaining social security cards and identification cards if needed;
 - 6.2.3. Ensure customers are vested in employment goals;
 - 6.2.4. Share information on any assessments that may assist in creating an Individual employment plan;
 - 6.2.5. Assist in customers obtaining appropriate right to work documents;
 - 6.2.6. Assist in customers obtaining selective service inquiry;
 - 6.2.7. Be an advocate for the completion of workforce services;
 - 6.2.8. Provide Housing Navigator services to customers to assist in securing a housing unit through the City's Tenant Based Rental Assistance or Rapid Re-Housing programs;
 - 6.2.9. Attend monthly multi-disciplinary team meetings as scheduled; and
 - 6.2.10 Review the work being performed under this MOU to determine if it merits continued service provision.

7. **AUDITS**

EDA/WDD agrees that any duly authorized representative of the Federal, State or local Government shall have the right to audit, inspect, excerpt, copy or transcribe any pertinent records and documentation relating to this MOU. Any audit exception, as it

relates to this MOU, resulting from an audit conducted by any duly authorized representative of the Federal, State or local Government shall be the responsibility of EDA/WDD. Any audit disallowance adjustments must be paid in full upon demand if required.

8. **RECORDS RETENTION**

Each party agrees to retain all records pertaining to this MOU for the period indicated in their respective records retention schedule. The EDA/WDD applicable schedule is Riverside County Records Retention General Schedule per Board of Supervisors Policy A-43, incorporated herein by reference, unless otherwise indicated by the source of funds. If, at the end of the retention period, there is ongoing litigation or an audit involving those records, each party shall retain the original records until the resolution of such litigation or audit.

9. **CONFIDENTIALITY**

All parties agree to maintain the confidentiality of all client information in accordance with all applicable Federal, State and local laws and regulations. Both parties will ensure names, addresses, phone numbers, and any other individually identifiable information concerning clients and services received are kept confidential.

10. **HEALTH INSURANCE PORTABILITY AND ACCOUNTABILITY ACT**

All parties in this MOU are subject to all relevant requirements contained in the Health Insurance Portability and Accountability Act, Public Law 104-191, enacted August 21, 1996, and the laws and regulations promulgated subsequent thereto. All parties agree to cooperate in accordance with the terms and intent of this MOU for implementation of relevant law(s) and/or regulation(s) promulgated under this Law. All parties agree it shall be in compliance, and shall remain in compliance with the requirements of the Health Insurance Portability and Accountability Act, and the laws and regulations promulgated subsequent hereto, as may be amended from time to time. The parties agree to the terms and conditions set forth from the Riverside County Board of Supervisors Policy No. B-23.

11. **PERSONNEL DISCLOSURE AND BACKGROUND CHECK PROCEDURES**

11.1. Background Check Procedures:

11.1.1. Upon request by City, EDA/WDD agrees to make available to City a current list of all personnel that will be providing services under this agreement. This list shall include: all staff who work full-time, part-time, per-diem, or temporarily; a brief description of the functions of each position; and the professional degree, license (if applicable) and experience required for each position. In addition, City shall be provided immediate written notice of any changes in personnel providing services under this MOU.

11.1.2. City reserves the right to conduct, at any time, background checks on personnel assigned to the Riverside Access Center. Based on the background check, City shall have the right to require EDA/WDD to remove or replace any personnel providing services under this MOU. In the event a background check is conducted, costs associated with the background check will be the responsibility of Probation.

11.1.3. Disclosure of Information Relevant to Client and Employee Safety:

As required by Penal Code Section 11105.3, EDA/WDD agrees to notify City of any EDA/WDD employee assigned to the Riverside Access Center who has been convicted of any crimes involving sex, drugs, violence, or other felony offenses, or who are known to have a substantiated report of child abuse as defined in Penal Code Section 11165.12, who have contact with Riverside Access Center's clients.

11.1.4. Notification procedures for client safety are as follows:

11.1.4.1. City shall notify EDA/WDD in writing of any person not approved by the City to work in the Program, but to protect client confidentiality, may not be able to disclose the reason(s) for non-approval.

11.1.4.2. Upon notification, EDA/WDD shall immediately remove that person from providing services under this MOU.

11.1.5. Notification procedures for employee safety are as follows:

11.1.5.1. When such information becomes known to EDA/WDD/EDA/WDD shall immediately notify City concerning any arrests or convictions for anything other than minor traffic offenses; notification shall include Driving Under the Influence or substantiated allegations of abuse by any paid employee.

11.1.5.2. In the event that notification is made, City will make the necessary contractual changes up to and including termination of this MOU.

12. **HOLD HARMLESS AND INDEMNIFICATION**

Each party (referred to as "Indemnitor") shall indemnify, defend and hold harmless the other parties including their officers, employees and agents (referred to as "Indemnities") from any liability, damage, claim or action based on or asserted upon any actions or services of Indemnitor, its officers, employees or agents related to this MOU, including but not limited to property damage, bodily injury or death. Indemnitor shall defend, at its sole expense (including all costs and fees, including but not limited to attorney fees, cost of investigation, defense and settlements or awards) in any claim or action based upon such acts or services.

13. **ASSIGNMENT**

This MOU shall not be assigned by any party hereto, either in whole or in part, without prior written consent of the other parties. Any assignment or purported assignment of this MOU without the prior written consent will be deemed void and of no force or effect.

14. **LICENSE AND CERTIFICATIONS**

All parties verify upon execution of this MOU, that all work performed pursuant to this MOU will, when applicable, possess a current and valid license and certification in compliance with any local, State, and Federal laws and will be performed by properly trained and licensed and certified staff.

15. **SEVERABILITY**

If any provision in this MOU is held by a court of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions will nevertheless continue in full force without being impaired or invalidated in any way.

16. **COMPENSATION**

Costs incurred under this pilot program shall be covered with existing resources by each respective party.

17. **NOTICES**

All notices, claims, correspondence, reports, and statements authorized or required by this MOU shall be addressed for each location as follows:

City of Riverside

Emilio Ramirez

Community & Economic Development

3900 Main Street

Riverside, CA 92522

951.826.5371

Riverside County EDA / WDD

Heidi Marshall

Workforce Development

1325 Spruce Street, Suite 110

Riverside, CA 92507

951.955.3100

All notices shall be deemed effective when they are made in writing, addressed as indicated above, and deposited in the United States mail. Any notices, correspondence, reports, and/or statements authorized or required by this MOU addressed in any other fashion will not be acceptable.

SIGNATURE PAGE

All signatories have delegated authority to enter into this MOU. The Parties hereto have executed this MOU on the dates shown below.

City of Riverside

John Russo
City Manager

Date

City of Riverside

Attest: _____
City Clerk

Riverside County EDA / WDD

Heidi Marshall
Director of Workforce Development

Date

APPROVED AS TO FORM:
BY: *Susan Nelson*
ASSISTANT CITY ATTORNEY

**GRANT AGREEMENT
Fiscal Year 2017-2018**

URBAN COMMUNITY ACTS PROJECT DBA HEALTH TO HOPE

[Riverside at Work Program]

This GRANT AGREEMENT is made and entered into this ____ day of _____, 2017, by and between the CITY OF RIVERSIDE, a California charter city and municipal corporation, hereinafter referred to as "Grantor" and the URBAN COMMUNITY ACTION PROJECTS, a California non-profit corporation doing business as HEALTH TO HOPE, hereinafter referred to as "Grantee", with reference to the following facts:

A. The Grantee has requested funds from the Grantor in order to provide certain services as hereinafter described.

B. The Grantor has determined that the granting of such funds is for a public municipal purpose and will advance the general good of the community.

NOW, THEREFORE, the parties hereto mutually agree as follows:

1. The Grantor hereby grants to the Grantee the total sum of Twenty Thousand Dollars (\$20,000) for the period from July 1, 2017 through June 30, 2018; provided, however, any part of said grant which may remain unobligated as of June 30, 2018, shall be returned to Grantor. The City designates the Community & Economic Development Director, or his designee, as the Contract Administrator.

2. In consideration of the funds hereby granted, the Grantee agrees to use those funds for the services and/or programs defined in Exhibit "A," attached hereto and incorporated herein by this reference, and for no other purpose, and in accordance with any other terms and conditions that the City may impose.

3. The Grantee shall use and expend said grant in conformance with the budget marked as Exhibit "B", attached hereto and incorporated herein by this reference; provided, however, that adjustments within the total grant amount may be made between the items in said budget with the written consent of the Contract Administrator of Grantor. Any such amended budget consented to and accepted by both parties shall be attached hereto and incorporated as a part of this Grant Agreement without formal amendment hereto.

4. Payment to Grantee shall be made on an invoice submitted to the Grantor. Grantee shall maintain receipts for all monies paid out or disbursed. Such receipts shall correspond with and substantiate the itemized request for payment and shall be subject to Grantor review during regular business hours.

5. The Grantee shall maintain and keep records of all expenditures and obligations according to generally accepted accounting principles. Such accounting records must be kept current and shall be available to the Grantor for inspection or audit at reasonable times. Such accounts, documents and records shall be retained by the Grantee for five (5) years following the expiration of this Grant Agreement.

6. The Grantee shall submit to Contract Administrator, by no later than October 31, 2018, a financial statement as prepared by Grantee's accountant for Grantee's immediately preceding fiscal year. Failure to comply with these requirements can result in City withholding payment of the grant funds.

7. The Grantee shall make its facilities available for on-site inspections by the authorized representatives of the Contract Administrator of Grantor. Such inspections shall be made only during the normal business or operating hours of Grantee.

8. The Grantee assures and certifies that no person shall on the grounds of race, religious creed, color, national origin, ancestry, age, physical disability, mental disability, medical condition, including the medical condition of Acquired Immune Deficiency Syndrome (AIDS) or any condition related thereto, marital status, sex, genetic information, gender, gender identity, gender expression, or sexual orientation, be excluded from participation in, be denied the benefits of, or be otherwise subject to discrimination under any program or activity for which the Grantee has received funds hereunder and will immediately take measures to effectuate this agreement.

Pursuant to the Americans with Disabilities Act and specifically 42 USC 12132, Grantee acknowledges and agrees that in the performance of the Grant Agreement, no qualified individual shall, by reason of a disability, be excluded from participation in or be denied the benefits of the services, programs or activities of the City or Grantee or be subjected to discrimination by the City or Grantee.

9. The Grantee agrees that no program funded pursuant to this Grant Agreement shall involve political activities and that no grant funds will be used for the construction, operation, or maintenance of that part of any facility which is used for religious instruction or worship.

10. Except as to the sole negligence, or willful misconduct of Grantor, the Grantee shall defend, indemnify, and hold the Grantor, its officers, employees and agents harmless from any and all loss, damage, claim, liability, expense or cost, including attorney's fees, caused by or in any way resulting from any accident or occurrence causing injury to any person or property, arising out of or contributed to by the activities or programs of the Grantee or any of Grantee's employees or agents, funded in whole or part by this grant, notwithstanding that Grantee may have benefited from the Grantee's services. This indemnification provision shall apply to acts or

omissions, willful or negligent conduct, whether active or passive, on the part of Grantee or Grantee's employees or agents. The provisions of this paragraph shall survive the expiration or early termination of this agreement.

11. The Grantee shall not be considered and is not an agent, employee or contractor of the Grantor.

12. In the event the Grantee is dissolved, either voluntarily or involuntarily, or otherwise ceases to carry out the activities for which the grant was made, all supplies and equipment purchased with the grant funds shall be transferred to the Grantor and shall become the property of the Grantor.

13. This Grant Agreement may be terminated by the Grantor upon the failure of the Grantee to comply in any substantial or material respect with the terms or conditions of this agreement following the failure of the Grantee upon reasonable notice from Grantor to cure such default. Should the Grantor determine that the termination of this Grant Agreement is required, the Grantor shall forward a written notice of such determination to the Grantee at least thirty (30) days prior to the effective date of such termination.

14. The individuals executing this Agreement and the instruments referenced herein on behalf of URBAN COMMUNITY ACTION PROJECT each represent and warrant that they have the legal power, right and actual authority to bind URBAN COMMUNITY ACTION PROJECTS to the terms and conditions hereof and thereof.

[SIGNATURES ON FOLLOWING PAGE]

IN WITNESS WHEREOF, the parties hereto have caused this Grant Agreement to be
duly executed the day and year first above written.

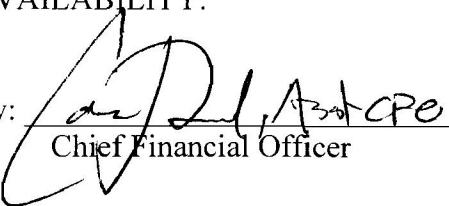
GRANTOR

CITY OF RIVERSIDE, a California charter
city and municipal corporation

By: _____
City Manager

Attest: _____
City Clerk

CERTIFIED AS TO FUND
AVAILABILITY:

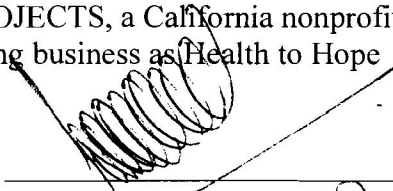
By:  _____
Chief Financial Officer

APPROVED AS TO FORM:

By:  _____
Assistant City Attorney

GRANTEE

URBAN COMMUNITY ACTION
PROJECTS, a California nonprofit corporation
doing business as Health to Hope

By:  _____

EMMANUEL PARAKATI
Printed Name
CEC
Title

By: _____

Printed Name

Title

EXHIBIT “A”

SCOPE OF SERVICES

CITY OF RIVERSIDE RIVERSIDE AT WORK

URBAN COMMUNITY ACTION PROJECTS DBA HEALTH TO HOPE MEDICAL CLINIC

Program Summary

The Riverside at Work (RAW) Program is a job-readiness and training program for Riverside residents who are both homeless and unemployed. The program is designed to empower individuals with the skills necessary to reintegrate into the workforce. As employment is a catalyst to self-sufficiency, this program will assist participants in obtaining and sustaining gainful employment and permanent housing; while providing physical care and behavioral health services.

The City of Riverside is working in partnership with Health to Hope Medical Clinic (H2H) to provide physical care and behavioral health services to Riverside at Work Program Participants and serve as a conduit for distribution of associated Riverside at Work Program stipend in the amount of \$25,000.

The scope of work to be undertaken by H2H includes, but is not limited to the following activities:

- Coordination of primary and behavioral health services for no more than eight RAW Program Participants;
- Conduct initial medical and behavioral wellness examination of each program participant;
- Assist with the enrollment process of medical benefits, if applicable;
- Attend monthly multi-disciplinary team meetings as scheduled;
- Provide follow-up medical services post permanent housing and employment;
- Review and process program participant timesheets provided by the City of Riverside's Homeless Services Coordinator;
- Issue each program participant a stipend based on the number of hours completed for the month;
- Establish and maintain orderly books, records and files containing financial correspondences relative to the RAW Program;
- Provide the City of Riverside with a monthly accounting report outlining stipends paid per participant and remaining grant balance.

The scope of work to be undertaken by the City of Riverside includes, but is not limited to the following activities:

- Ensure program participants have transportation to attend all medical related appointments;
- Coordinate and participate in monthly multi-disciplinary team meetings as scheduled;
- Ensure program participants are receiving aftercare case management services post permanent housing and employment for up to six months;
- Homeless Services Coordinator will verify and submit program participant timesheets by the 20th of the previous month to H2H fiscal staff;
- Share information on any assessments that may assist in creating an individualized case plan;
- Establish and maintain program participants case files which will include housing, employment and supportive services documentation.
- Monitor and maintain detailed program fiscal records and documentation.

EXHIBIT "B"

PROJECT BUDGET

RIVERSIDE AT WORK PROGRAM

Organization: URBAN COMMUNITY ACTION PROJECTS DBA HEALTH TO HOPE
MEDICAL CLINIC

Project Budget	Amount
Program Participant Stipend	\$ 20,000
Total Project Budget	\$ 20,000

***Stipend Per Participant Designated @ 10.50/ Completed Hour**

1 RESOLUTION NO.

2 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RIVERSIDE,
3 CALIFORNIA, CONSENTING TO THE ADOPTION OF THE WESTERN
4 RIVERSIDE COUNCIL OF GOVERNMENTS REGIONAL HOMELESSNESS
5 STATEMENT OF PRINCIPLES.

6 WHEREAS, the Western Riverside Council of Governments (“WRCOG”) Committee has
7 been participating in regional discussions on the topic of homelessness in Riverside County; and

8 WHEREAS, these discussions have been useful in terms of providing staff with a greater
9 understanding of the challenges facing jurisdictions in addressing homelessness as well as the
10 existing resources and initiatives dedicated to providing solutions; and

11 WHEREAS, WRCOG’s Technical Advisory Committee (“TAC”) held meetings with staff
12 from neighboring cities, including the City of Riverside (“City”), to discuss regional
13 homelessness; and

14 WHEREAS, these discussions resulted in the TAC drafting a Regional Homelessness
15 Statement of Principles (“Principles”) attached hereto and incorporated herein as Exhibit “A,” which
16 serve as a collective identification of both the challenges associated with serving the homeless
17 population in Riverside County and the strategies that can be employed to address these challenges;
18 and

19 WHEREAS, the City supports WRCOG’s commitment to prevent and end homelessness and
20 the adoption of their Principles.

21 NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Riverside,
22 California, as follows:

23 Section 1: The recitals set forth above are incorporated herein by reference.

24 Section 2: That the City Council hereby supports Western Riverside Council of
25 Government’s commitment to addressing the issue of homelessness.

26 Section 3: That the City Council hereby approves the adoption of Western Riverside
27 Council of Government’s Regional Homelessness Statement of Principles, in the form attached
28 hereto as Exhibit “A.”

1 ADOPTED by the City Council this _____ day of _____, 2017.

2

3

WILLIAM R. BAILEY, III
Mayor of the City of Riverside

4

5

ATTEST:

6

7

COLLEEN J. NICOL
City Clerk of the City of Riverside

8

9

I, Colleen J. Nicol, City Clerk of the City of Riverside, California, hereby certify that the
foregoing resolution was duly and regularly adopted at a meeting of the City Council of said City at its
meeting held on the _____ day of _____, 2017, by the following vote, to wit:

11

12

Ayes:

13

Noes:

14

Abstain:

15

Absent:

16

IN WITNESS WHEREOF I have hereunto set my hand and affixed the official seal of the City
of Riverside, California, this _____ day of _____, 2017.

17

18

19

COLLEEN J. NICOL
City Clerk of the City of Riverside

20

21

22

23

24

25

26

27

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28

EXHIBIT "A"

WRCOG Regional Homelessness Statement of Principles

Introduction:

According to the 2016 homeless Point in time count, the County of Riverside has 1,351 unsheltered homeless individuals living on the streets and 814 living in shelters. The total homeless population of 2,165 reflects a 12% decrease from the 2015 point in time count of 2,470. The reduction is attributed to several factors, including an improving economy, lower unemployment rates and a renewed effort to permanently house homeless veterans and the chronically homeless.

The County of Riverside is not unlike many counties and cities across the nation struggling to address the issue of homelessness. While the number of homeless in the County has continued a gradual but steady decrease, the perception is that the issue has worsened. This perception is a result of the "visible" one-third of the homeless population that continue to decline services. Homelessness is not a crime, it knows no political affiliation and is not concerned with jurisdictional delineations. To better address this challenge, a regional approach is needed. Working collaboratively with the County of Riverside a plan can be developed that ensures each city is doing its part to actively address homelessness.

Regional Commitment:

Each city in the county is committed to the following:

1. Standardize ordinances for panhandling, shopping carts, camping and trespassing
 - Makes it easier to enforce these laws consistently (throughout the region)
2. Engage the local homeless population and provide connections to local resources
 - Utilize multi-disciplinary teams that include service providers, faith-based/non-profit organizations, law enforcement, code enforcement, etc. to address local homelessness issues as locally as possible
3. Provide services that meet the needs of the local homeless population to help balance the provision of services across the County
4. Advertise local resources for the local homeless population
 - Identify local available resources and submit information to the 211 Volunteer Center
 - Provide local resource guide handouts
5. Participate in a broad community-focused educational marketing campaign to highlight effective ways to help the local homeless population
 - Use consistent messaging and themes throughout the County
 - Advertise on digital boards and local media

6. Participate in the Riverside County Homeless Point in Time Count
 - Having an accurate count enables our community (and region) to be eligible for federal and state funding for homeless services. The count helps us to better understand the demographics and needs of those experiencing homelessness in our community, and helps to ensure a more equitable distribution of resources to meet the needs of the different populations.
7. Utilize the Coordinated Entry System (CES)
 - Coordinated entry ensures that all people experiencing a housing crisis have fair and equal access, are quickly identified, assessed for, referred, and connected to housing and assistance based on their strengths and needs
 - CES Assessments can be conducted by the following partners in your community: Outreach workers, law enforcement personnel, code enforcement personnel, library and park and recreation center staff, faith based organizations and non-profit organizations
 - CES Assessment Trainings will be provided by the County of Riverside University Health Systems Behavioral Health
8. Identify housing opportunities that are affordable in the local community
 - Identify housing opportunities
 - Identify funding resources
 - Incentivize the development of housing opportunities that are affordable (i.e., amend a development standard or a modification of the Zoning Code)
 - Partner with developers and property owners/landlords
9. Work towards the development and benefit of a permanent and diverse funding stream for homeless services and affordable housing uses throughout the region
10. Encourage faith-based and non-profit organizations to be responsible and compassionate when helping homeless individuals and families without harming them
 - Assist faith-based and non-profit organizations navigate homelessness in your community
 - Encourage faith-based and non-profit organizations to be part of a broad and coordinated regional effort to leverage resources and maximize impact, rather than engage in singular short-term solutions

WRCOG Regional Homelessness Statement of Principles

Introduction:

According to the 2016 homeless Point in time count, the County of Riverside has 1,351 unsheltered homeless individuals living on the streets and 814 living in shelters. The total homeless population of 2,165 reflects a 12% decrease from the 2015 point in time count of 2,470. The reduction is attributed to several factors, including an improving economy, lower unemployment rates and a renewed effort to permanently house homeless veterans and the chronically homeless.

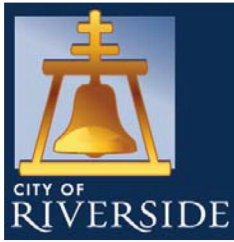
The County of Riverside is not unlike many counties and cities across the nation struggling to address the issue of homelessness. While the number of homeless in the County has continued a gradual but steady decrease, the perception is that the issue has worsened. This perception is a result of the “visible” one-third of the homeless population that continue to decline services. Homelessness is not a crime, it knows no political affiliation and is not concerned with jurisdictional delineations. To better address this challenge, a regional approach is needed. Working collaboratively with the County of Riverside a plan can be developed that ensures each city is doing its part to actively address homelessness.

Regional Commitment:

Each city in the county is committed to the following:

1. Standardize ordinances for panhandling, shopping carts, camping and trespassing
 - Makes it easier to enforce these laws consistently (throughout the region)
2. Engage the local homeless population and provide connections to local resources
 - Utilize multi-disciplinary teams that include service providers, faith-based/non-profit organizations, law enforcement, code enforcement, etc. to address local homelessness issues as locally as possible
3. Provide services that meet the needs of the local homeless population to help balance the provision of services across the County
4. Advertise local resources for the local homeless population
 - Identify local available resources and submit information to the 211 Volunteer Center
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 - Assist faith-based and non-profit organizations navigate homelessness in your community
 - Encourage faith-based and non-profit organizations to be part of a broad and coordinated regional effort to leverage resources and maximize impact, rather than engage in singular short-term solutions



Homeless Update

Community & Economic Development Department

City Council
June 20, 2017

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OCTOBER 11, 2016 WORKSHOP

1. Discussed current conditions contributing to homelessness;
2. Received information on programs and services available; and
3. Presented new options for policies and programs.



2

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JANUARY 17, 2017 UPDATE

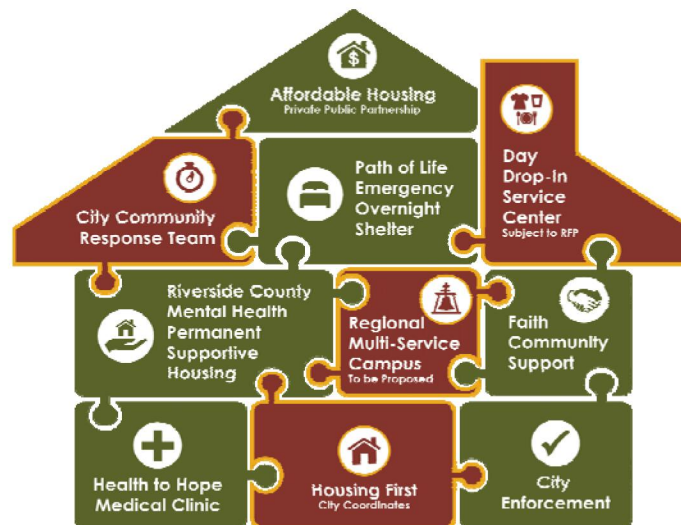
1. Request for Proposal to Implement a Day Drop-in Service Center
2. Negotiate Lease Agreements for 2880 and 2881 Hulen Place
3. Community Based Transitional Housing Program Grant Opportunity
4. Partnership Agreements
5. Housing First Model
6. Riverside at Work Program



3

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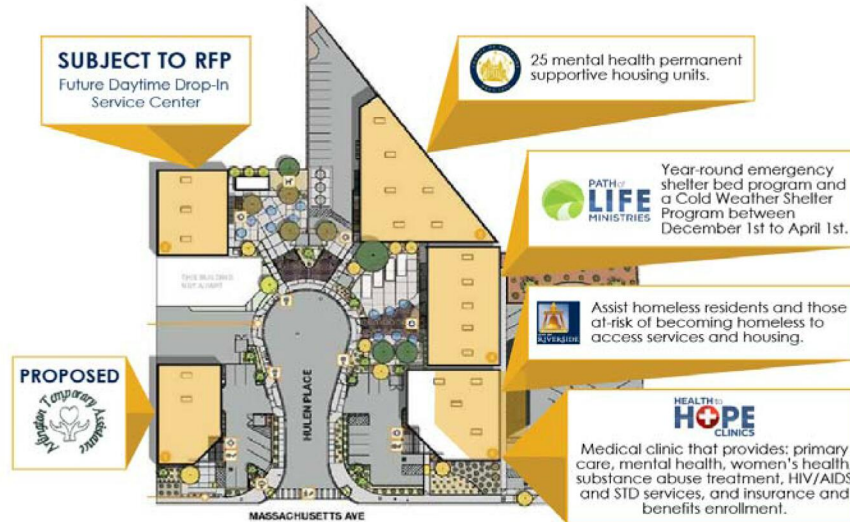
COLLABORATIVE PARTNERSHIPS



4

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RIVERSIDE HOMELESS SERVICE CAMPUS



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DAY DROP-IN SERVICE CENTER

1. 2801 Hulen Place
2. Approximately 5,000 square feet
3. Proposed shower and laundry facility, community meal program, and training rooms
4. Released RFP on January 20, 2017, due on May 1, 2017
 - a. Received proposal from Mercy House in partnership with Path of Life Ministries



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2881 HULEN PLACE

1. Move Homeless Services from 2880 Hulen Place
2. Provide space to Arlington Temporary Services
 - a. Annual lease payment: \$1
 - b. Term: Annual renewals for up to five years
3. Tenant improvements: \$65,000 to address health and safety issues, ADA requirements and signage
 - a. Funding source: Community Development Block Grant



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2880 HULEN PLACE

1. Relocate Health to Hope Administration Office from 2881 Hulen Place and add behavioral health
2. Annual lease payment: \$1
3. Term: Five years with the option to renew for another five year period



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HOUSING FIRST MODEL

1. Efficiency apartment units
2. Common living areas
3. Community Response Team and Property Management Offices



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HOUSING FIRST COMMUNITY PRESENTATIONS

COMMUNITY GROUP	MEETING DATE
Downtown Area Neighborhood Alliance (DANA)	December 21, 2016
Magnolia Area Neighborhood Alliance (MANA)	February 8, 2017
Optimist Club	April 5, 2017
Eastside Neighborhood Forum	May 4, 2017
La Sierra Business Council	May 15, 2017
Magnolia Center Business Council	June 7, 2017
EastHills Business Council	June 9, 2017
Downtown Business Council	June 21, 2017
Arlington Business Council	June 26, 2017



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HOUSING FIRST COMMUNITY PRESENTATIONS

COMMUNITY GROUP	MEETING DATE
Hunter Park Business Council	TBD, 2017
The Group	TBD, 2017
Riverside Neighborhood Partnership (RNP)	TBD, 2017
Latino Network	TBD, 2017
Greater Riverside Chambers of Commerce	TBD, 2017
Councilmember's Ward Meetings – All Wards	TBD, 2017



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HOUSING FIRST

- Mercy House/St. Michael's partnership
- Faith-based organizations owned properties in Wards 2 and 7
- Potential funding sources
 - Housing Authority Funds
 - No Place Like Home (State funds)
 - Housing Trust Fund (State funds)
- Community-Based Transitional Housing Program Grant and Community Response Team/Housing Services



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PARTNERSHIP AGREEMENTS

- Loma Linda University: Provide up to five interns
 - Contract for Clinical and Instructional Program to be presented to the City Council at a later date



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RIVERSIDE AT WORK

- Employment Program
 - Housing provided
 - Four program participants
 - Case management services
 - Life skills workshops
- Funding Sources
 - Altura Credit Union: \$20,000
 - Community Development Block Grant: \$10,000

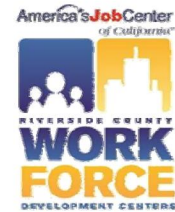


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RIVERSIDE AT WORK

- MOU with Riverside County Workforce Development
 - Career Coach
 - Employment readiness assessment
 - Vocational Training
 - Employment preparation workshops
 - Connecting participants to local businesses throughout the community
- Grant Agreement with Health to Hope Medical Clinic
 - Primary care and behavioral health services
 - Providing participants with stipends for program participation



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COUNTY OF RIVERSIDE HOMELESS PLAN

1. Created the Executive Oversight Committee on Homelessness (EOCH)
 - a. City is a participant
2. Riverside County Continuum of Care endorsed the concept of a plan to end homelessness
3. City staff will request a presentation to the City Council when the plan has been completed



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STATEMENT OF PRINCIPLES

1. Facilitates regional dialogue and collaboration to address homelessness
2. WRCOG Executive Committee adopted SOPs on March 6, 2017
3. Cities that have adopted the SOPs:
 - Lake Elsinore
 - Temecula



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WHAT WORKS CITIES PROGRAM

1. City received a non-monetary grant from What Works Cities
2. Grant provides free consulting services to the City
3. Effort has focused on the City's homeless efforts
4. Two aims:
 - a. Expand Use of Open Data
 - b. Data and Evidence Driven Decision-Making



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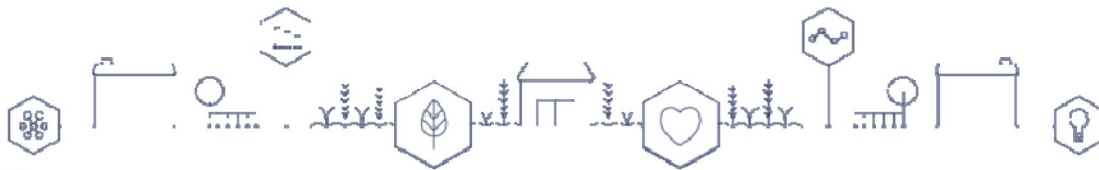
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WHAT WORKS CITIES PARTNERS

**Bloomberg
Philanthropies**



JOHNS HOPKINS
UNIVERSITY
Center for Government Excellence



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ACTIVITIES COMPLETED

1. Open Data
 - a. Declared Open Data Week with proclamation
 - b. Completed an open data policy
 - c. Created an open data disclaimer
2. Data Governance
 - a. Formed an Open Data Governance Committee and created a governance document
 - b. Created a data governance standards document
 - c. Completed improvements to the City's open data portal
3. Performance Measures
 - a. Refined and expanded performance measures relating to homeless initiatives



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CURRENT AND UPCOMING WORK

1. Data Inventory and Release of Data
 - a. Inventory of homeless data underway
 - b. Planning for the release of problem oriented data sets
2. Technology Tools
 - a. A new Geographic Information Systems (GIS) portal has been prepared to host homeless and other GIS data
 - b. The Work Order Management System for Public Works may be modified to better track costs related to homeless encampment cleanup
 - c. Staff will create a GIS mobile app for Homeless Point-In-Time field data collection
 - Will allow GIS mapping of contacts made with homeless
 - Will allow mapping to show data trends over time



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CURRENT AND UPCOMING WORK

1. Data Sharing and Collaboration – Riverside County
 - a. Data will be grouped by individuals, ward, and sub-population concentrations
 - b. GIS maps will then be created and returned to the County
 - c. Data may assist nonprofits with grant applications
 - d. May help with housing decisions showing where need is greatest
2. Operational changes – Improve 311 reporting on homeless issues
 - a. 311 is changing the public-facing “homeless encampment” service request description to “homeless” to capture all related homeless issues
 - b. This will result in improved reporting by the public



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PERFORMANCE MEASURES

1. Number of people placed in housing programs
2. Number of homeless contacts made per year
3. Number of new affordable housing opportunities created
4. Cost to engage with the homeless population on the streets
5. Percent of homeless people who have sustained employment or obtained supplemental income after receiving assistance from the City



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RESULTS

- Improved Departmental Communication
- Data Awareness and Inter-Agency Collaboration
- Improved Processes and Procedures
- Improved Data-Driven Decision-Making



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WHAT WORKS CITIES PROGRAM

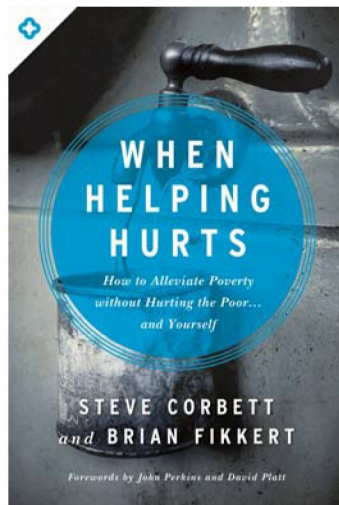
- Comments by What Works Cities Partner
- Recognition of What Works Cities team leaders



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HELPING WITHOUT HURTING



Helping **Without** Hurting



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WRCOG BEYOND TEAM GRANT

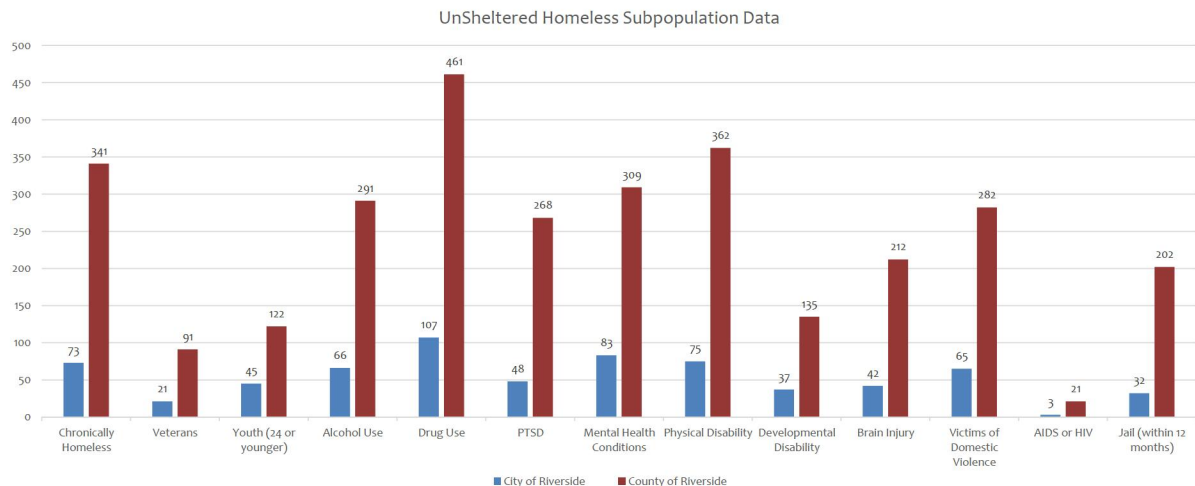
1. Lead: City of Riverside
2. Partners
 - a. County of Riverside
 - b. Corona
 - c. Jurupa Valley
 - d. Lake Elsinore
 - e. Path of Life Ministries
- f. Activity: Address homelessness through a collaborative approach
- g. Awarded amount: \$79,000



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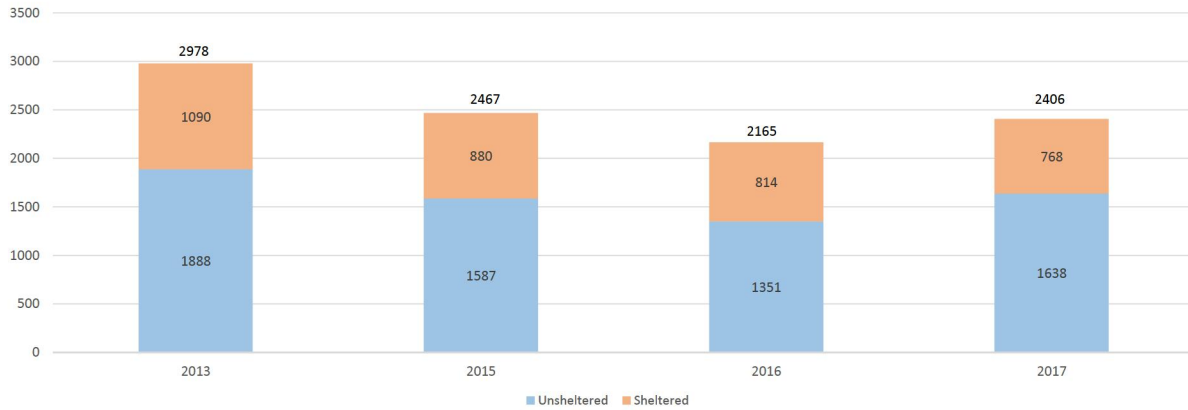
2017 RIVERSIDE COUNTY POINT-IN-TIME HOMELESS COUNT



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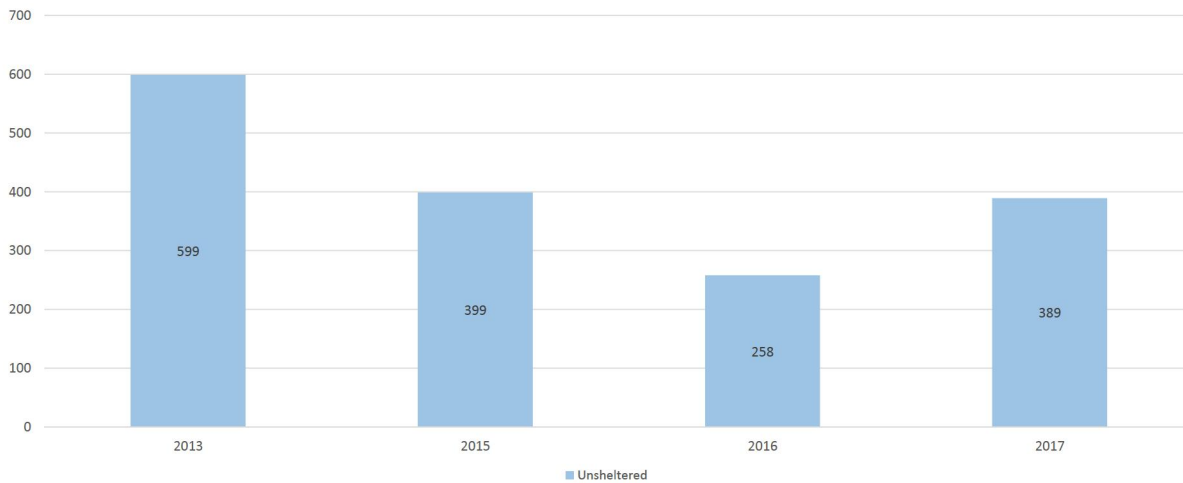
RIVERSIDE COUNTY POINT-IN-TIME COUNT (2013-2017)



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CITY OF RIVERSIDE POINT-IN-TIME COUNT (2013-2017)



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WALK TO END HOMELESSNESS EVENT



Riverside
EH
ENDING HOMELESSNESS



GAR LABS
Hair & Skin Care Manufacturer



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RIVERSIDE ENDING HOMELESSNESS FUND

1. Committee created in 2009
2. Became a nonprofit in 2014; separated from the City
3. The REHF is requesting the City grant it the \$10,000 the City initially provided in 2009
 - a. This funding is currently held by The Community Foundation

Riverside
EH
ENDING HOMELESSNESS



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MEASURE Z

- On May 16, 2017, the City Council approved allocating \$500,000 annually from Measure Z funds towards a Housing First Plan
- Staff will return to the City Council in January 2018 to present 2 to 3 potential Housing First sites in each Ward for consideration



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RECOMMENDATIONS

That the City Council:

Receive an update on the previously authorized Homeless Services initiatives and take action on the following recommendations;

1. Approve and authorize the City Manager, or designee, to execute a Lease Agreement with Health to Hope to occupy and operate a medical clinic that serves the homeless and low income population at the City owned property located at 2880 Hulen Place for \$1 per year, including making minor and non-substantive changes;
2. Approve and authorize the City Manager, or designee, to execute a Contract for Clinical and Instructional Programs between the City and Loma Linda University to provide up to five social work students that will work alongside the Homeless Outreach Team when engaging homeless individuals on the streets to gain experience in social work, including making minor and non-substantive changes;



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RECOMMENDATIONS

3. Approve and authorize the City Manager, or designee, to execute a Memorandum of Understanding with the County of Riverside Workforce Development to collaborate with the Riverside at Work (RAW) program participants by providing employment readiness assessments and provide necessary support such as education, job training, and connections with local employers to RAW Program Participants;
4. Approve and authorize the City Manager, or designee, to execute a Grant Agreement between the City and Health to Hope Medical Clinic for the RAW Program in an amount not to exceed \$20,000 to provide physical and behavioral health services to RAW Program Participants and serve as a conduit for distribution of associated RAW Program; and



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RECOMMENDATIONS

5. Direct staff to return to the City Council in January 2018 to present two to three eligible sites for potential Housing First developments within each ward.

Receive an update on new efforts and take action on the following recommendations;

1. Adopt the attached Statement of Principles that identifies a common set of principles that reflect the challenges associated with addressing the homeless population and provides a strategy framework to address these challenges collaboratively;
2. Receive an update on the What Works Cities program as it relates to using data-driven decision-making and the use of open data focused on the City's homeless efforts;
3. Authorize The Community Foundation to release the City's initial contribution of \$10,000, made in 2009 to the Riverside Ending Homelessness Fund to be used to support homeless programs and services.



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Homeless Services Update Tracking Sheet

Update	Goal / Recommendation	Status
17-Jan-17	1 Release a Request for Proposal to secure an organization to rehabilitate 2801 Hulen PI for a Day Drop-In Service Center and operate programs.	The City received one response from a partnership between Mercy House and Path of Life Ministries proposing to rehabilitate the interior of the building and offer services to the homeless.
	2 Negotiate a lease to be approved with Arlington Temporary Assistance (ATA) to provide a food pantry and services at City property at 2881 Hulen Place.	After reviewing the Lease Agreement, Arlington Temporary Assistance has withdrawn from this initiative.
	3 Apply for grant funding from the Community Based Transitional Housing Program to develop the Housing First Model home and incorporate the proposed Community Response Team (CRT).	A site must be identified before a grant application can be submitted.
	4 Negotiate partnership agreements with local service providers to collaborate in the formation of the Community Response Team.	Staff is proposing to allow Health to Hope to occupy the whole building at 2880 Hulen PI and expand their medical services to include behavioral health; they will be responsible for maintaining the property. Loma Linda will partner up to five social work interns from their Masters Program with the CRT.
	5 Seek and identify viable sites for the development or implementation of the proposed Housing First Model.	St. Michael's has recently formed a partnership with Mercy House to consider the development of affordable housing units at 4070 Jackson Street (Ward 5). Staff continues to meet with various community groups to discuss the Housing First Model.
	6 Negotiate an agreement with Riverside Works to implement the Riverside at Work (RAW) Program.	Funding sources for RAW Program: Altura Credit Union - \$20,000; Community Development Block Grant: \$10,000. Agreements for services from: Health to Hope Medical Clinic and Workforce Development.
20-Jun-17	7 Execute a Lease Agreement with Health to Hope Medical Clinic to occupy and operate a medical clinic at 2880 Hulen PI.	
	8 Execute a Contract for Clinical and Instructional Programs with Loma Linda University to provide social work student interns.	
	9 Execute a Memorandum of Understanding with Workforce Development to collaborate with the RAW program participants.	
	10 Execute a Grant Agreement with Health to Hope Medical Clinic for the Riverside at Work Program.	
	11 Return to the City Council in January 2018 with 2-3 eligible sites for potential Housing First projects within each ward.	
	12 Adopt the WRCOG's Statement of Principles.	
	13 Receive an update on the What Works Cities program.	
	14 Authorize The Community Foundation to release the City's initial contribution of \$10,000 to the Riverside Ending Homelessness Fund.	

**CITY OF RIVERSIDE
SPEAKER CARD**

AGENDA ITEM NO.:

30

WELCOME TO THE RIVERSIDE CITY COUNCIL MEETING.

IF YOU WISH TO ADDRESS THE CITY COUNCIL, PLEASE COMPLETE AND SUBMIT THIS CARD TO THE CITY CLERK.
SPEAKER CARDS WILL BE ACCEPTED UNTIL CONCLUSION OF PUBLIC COMMENT ON THE AGENDA ITEM.

NAME: Christina French

DATE: 6/20

CITY/NEIGHBORHOOD: Riverside

PHONE # (Optional): _____

ADDRESS (Optional): _____

Address

City/State/Zip

SUBJECT: _____



SUPPORT



OPPOSE



NEUTRAL

In accordance with the Public Records Act, any information you provide on this form is available to the public.

Pursuant to the City Council Meeting Rules adopted by Resolution No. 23035, the Members of the City Council and the public are reminded that they must preserve order and decorum throughout the Meeting.

City of Arts & Innovation

**CITY OF RIVERSIDE
SPEAKER CARD**

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NAME: Joe Klure DATE: 6-20-17

CITY/NEIGHBORHOOD: Riverside Ca PHONE # (Optional): 951 686-3635

ADDRESS (Optional): Palm Ave Riverside Ca 92506
Address City/State/Zip

SUBJECT: Homeless

☐

SUPPORT

☐

OPPOSE

☐

NEUTRAL

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City of Arts & Innovation

**CITY OF RIVERSIDE
SPEAKER CARD**

AGENDA ITEM NO.: 30

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SPEAKER CARDS WILL BE ACCEPTED UNTIL CONCLUSION OF PUBLIC COMMENT ON THE AGENDA ITEM.

NAME: WILLIAM R. BAILEY JR. DATE: 6-20-17

CITY/NEIGHBORHOOD: RIVERSIDE WARD 3 VICTORIA Ave PHONE # (Optional): (951) 683-6236
8 HORACE

ADDRESS (Optional): _____
Address City/State/Zip

SUBJECT: HOUSING FOR HOMELESS



SUPPORT



OPPOSE



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City of Arts & Innovation

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NAME: Carrie Harmon DATE: 6/20/17

CITY/NEIGHBORHOOD: Riverside (ail) PHONE # (Optional): 951-505-3358

ADDRESS (Optional): 1325 Spruce St RV 91 92507
Address City/State/Zip

SUBJECT: Homeless Services Update - Riverside Works

☒ SUPPORT ☐ OPPOSE ☐ NEUTRAL

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City of Arts & Innovation

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SPEAKER CARDS WILL BE ACCEPTED UNTIL CONCLUSION OF PUBLIC COMMENT ON THE AGENDA ITEM.

NAME: Cathy Loee DATE: 6-20-17
CITY/NEIGHBORHOOD: First Christian Church PHONE # (Optional): 951-768-9356
ADDRESS (Optional): 4055 Jurupa Ave Riverside CA 92506
Address City/State/Zip
SUBJECT: Homeless - Housing First
☒ SUPPORT ☐ OPPOSE ☐ NEUTRAL

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City of Arts & Innovation

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SPEAKER CARD**

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SPEAKER CARDS WILL BE ACCEPTED UNTIL CONCLUSION OF PUBLIC COMMENT ON THE AGENDA ITEM.

NAME: Phyllis Purcell DATE: 6/20/17

CITY/NEIGHBORHOOD: Ward 3 PHONE # (Optional): _____

ADDRESS (Optional): _____
Address City/State/Zip

SUBJECT: _____

☐ SUPPORT ☐ OPPOSE ☐ NEUTRAL

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City of Arts & Innovation

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SPEAKER CARDS WILL BE ACCEPTED UNTIL CONCLUSION OF PUBLIC COMMENT ON THE AGENDA ITEM.

NAME: Shirley Ferrante DATE: _____

CITY/NEIGHBORHOOD: _____ PHONE # (Optional): _____

ADDRESS (Optional): _____

Address

City/State/Zip

SUBJECT: Homelessness

☐

SUPPORT

☐

OPPOSE

☐

NEUTRAL

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City of Arts & Innovation